

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee IL 61443 Thursday January 17, 2019 at 5:30 PM.

**Present:** President Jim Powell, Commissioners Andrew Verstraete, Jim Heberer, Jacque Verscha, Mike Nichols, Director Brian Johnson and Secretary Christy Jackson-Ehnle.

**Absent:** None

President Jim Powell called the meeting to order. The minutes of the December 13, 2018 meeting were reviewed and discussed. Mike Nichols motioned to accept the minutes as written. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The December 2018 Financial Statements was presented. The Board reviewed and discusses the Financial Statements. Mike Nichols motioned to accept the December 2018 Financial Statements. Jim Heberer seconded the motion. All in Favor. Motion passed.

The December 2018 Bills for Approval were reviewed and discussed. Jim Heberer motioned to approve the bills for December 2018. Mike Nichols seconded the motion. All in Favor. Motion passed.

**Director Johnson's Report:** Attorney Justin Raver sent a collections letter to the person who damaged the Baker Park golf cart, allowing the person to pay the repair expense by January 17, 2019 or else be taken to small claims court for \$2,289.00 (repairs and punitive damages). T. Hall gave an estimate of \$1,540.00 to repair the damaged fence at northeast park that someone ran into 1/12/19.

**I.A.P.D. Convention:** Director Johnson reminded everyone that they all were taking the train to and from the convention in Chicago next weekend, take into consideration room for extra luggage and shopping.

**Memorial Bench Letters:** Director Johnson sent out the letters notifying the original donors about replacing their loved ones Memorial Bench & Plaque. A few

of the donors has responded, asking if we really need all those benches, since everyone rides in a golf cart these days. Some suggested to build a memorial wall to put the plaques on. Another responded, that they sit on the Baker Park benches while waiting for their turn to golf. Also, some people wanted to replace their loved one's memorial bench & plaque. Others felt the plaques should stay, as if they had perpetual care on them, which there isn't. Jim Heberer suggested to put a memorial wall at the tuck point in the Pro Shop. Director Johnson said that the amount of plaques that would be put on the wall could go on forever. Jim Heberer said it won't be our issue by then. Jim Powell suggested to put the plaques in the shade outside because they get weathered so bad that the wording is hard to read. There are 26-50 plaques that need replaced. Director Johnson said the bench at the 15th hole should be replaced first since it's in the worst shape and about to break. The new 5X7 plaques will be placed in the middle of the back of the new benches and the bench will be screwed to the cement. Windmont Park has older concrete benches that need replaced also.

**Troy Waller:** The new bridge at Windmont has been set and looks great! We need dirt, rock, & concrete to finish this project in the future. Questions were asked about the cracks in the bridge, that small dogs might get their paws stuck. Mike Nichols solution was they'll have to pick up their small dogs and carry them across if their paws will get stuck.

**Projects:** Director Johnson spoke with Clark Blair, the balance in our account is \$91,642.50. Ratliff has a balance \$6,492.50 to complete their job, Barton Electric \$44,880.00 and Interstate Fence & Construction Company \$24,375.00 leaving a balance in the account of \$15,895.00. Also, a new slide is needed at northeast park and there will be more concrete to pour at Windmont, but not much.

**Glen Dana:** Glen Dana is 90% complete with the irrigation system and he will finish when weather permitting, he doesn't want to plow across the fairway because of sleds. Glen requested a partial payment of \$50,000.00 and the balance of \$37,000.00 is due when the job is completed. Director Johnson suggested to take the \$50,000.00 out of the 2017 G.O. account leaving the account with a balance of \$10,255.07 and pay off the \$37,000.00 balance due when job is completed with the 2017 G.O. balance of \$10,255.07 and take \$26,744.93 from the 2018 G.O. account. Mike Nichols motioned to Pay the

Interste Fence & Construction Company \$24,375.00 from the EE Baker Trust Account and the \$50,000.00 to Glen Dana from the 2017 G.O. account. Jim Heberer seconded the motion. All in Favor. Motion passed.

**Advertising:** Director Johnson has been checking into advertising the early bird golf special with the golf media outlets, that attract towns with golf courses. The question is how much should be spent on advertising and which media outlets should we use? Mike Nichols suggested to review the prices for the weekly ads. Andrew Verstraete thinks putting the ad in the Peoria Journal Star weekend paper would be good because a lot of people only read the weekend papers. Jim Powell and Jacque Verscha suggested to put the ad in the advertiser. Jim Heberer suggested to advertise three weeks in February and three weeks in March and add a catchy phrase to attract readers. Jim Powell mentioned that the biggest key is price and advertise the exact dollar amount of the savings. Jim Heberer suggested to spend \$4,000 - \$5,000.00 to advertise, and get more information then have it approved. Jim Powell suggested to keep advertising costs under \$5,000.00. Jim Heberer motioned to advertise spending less than \$5,000.00. Jacque Verscha seconded the motion. All in Favor. Motion passed.

**The Oasis Family Aquatic Center:** Director Johnson mentioned that there are repairs needed to the Oasis Family Aquatic Center, AV piping is getting old also. Director Johnson mentioned that we need someone to rent the concession this year. Andrew Verstraete suggested that K.P.D. employees could work the concession stand and the park can make a profit. This was discussed, Director Johnson said, the liability expense and trying to find employees to work the concession stand would be expensive and difficult. He added that finding someone to rent the concession stand would be the best choice.

Director Johnson then turned over the meeting to Jim Powell. The 100<sup>th</sup> anniversary celebration was discussed, and it would be a good idea to get suggestions from the I.A.P.D. convention. Jim Heberer added that maybe a dog park at Windmont. Jim Powell suggested West Park for the location and asked if K.P.D. manages that park. Director Johnson said, we don't manage that park. Jim Heberer suggested the north end of northeast. Brian suggested the shelter house by the side exit in that ground area. Jim Heberer is going to check into the rules and regulations (soil) for the dog park.

Andrew Verstraete mentioned that he didn't like the way the Pee Wee baseball teams were picked. He suggested a lottery to select the players to the teams to even out the teams. Jim Heberer suggested using the envelope system. Director Johnson suggested to have this discussion with Tad Stout.

Andrew Verstraete questioned the damage to the fence at northeast park that happened this past weekend. He feels that the person should pay damages and be prosecuted. Director Johnson mentioned that there were several tickets issued to the driver already and is going to pay for the damages and be expelled from the parks.

With nothing further to discuss, Andrew Verstraete motioned to adjourn the meeting. Jacque Verscha seconded the motion. All in Favor. Motion passed.