The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday January 16, 2020 at 5:30 PM.

**Present:** President Jim Powell, Commissioners Jim Heberer, Jacque Verscha, Steve Brackett and Andrew Verstraete. Also, present, Director Brian Johnson, Secretary Christy Jackson-Ehnle, Clark Blair (Blair Financials) and Susan DeVilder (Star Courier)

President Jim Powell called the meeting to order. The minutes of the December 12, 2019 meeting were reviewed and discussed. Jim Heberer motioned to accept the minutes as written. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The December 2019 Financial Statements was presented. The Board reviewed and discussed the Financial Statements. Andrew Verstraete motioned to accept the December 2019 Financial Statements. Jim Heberer seconded the motion. All in Favor. Motion Passed.

The January Bills for Approval were reviewed and discussed. Steve Brackett motioned to approve the Bills for January 2020. Andrew Verstraete seconded the motion. All in favor. Motion Passed.

Open Business: Clark Blair attended the meeting to discuss the EE Baker Trust Account. The value of the account as of January 16, 2020 is $1,125,389.21. The Govt Money Market Fund is getting 1 - 1 1/2% and that fund is usable for projects if chosen. The trust is 45% stock portfolio and 55% bond, and he suggested moving to 55% stock portfolio and 55- 45% bond, he recommended to get more growth and gains. Steve Brackett asked Cark Blair about the account recovering from the 2008 – 2009 losses that year. Clark replied yes it had made a significant recovery. Steve Brackett motioned to move to 45% bond 55% stock. Andrew Verstraete seconded the motion. All in Favor. Motion Passed.

**Director Johnson’s Report and Meeting Minutes**

The monthly meeting of the board of commissioners will be held on Thursday January 16, 2020 at 5:30pm. As far as I know everyone will be here. Clark Blair will be here to talk about the trust as asked for by you. The break was very nice, but I am ready to get things back to normal. Again, thank you for the time off.

1. There were several items that were discussed int the last meeting and a few that were brought to my attention since then. We may want to vote on some of this or not it’s up to you……
2. Trucks – I have been looking at a called govdeals.com for trucks to replace the ones that we have. One question that come up is do we need a ½ ton and a ¾ ton truck? This is preferred for hauling some trailers. They start from 5,000.00 and go up to 20,000.00. I am going to need JR’s help and a budget of what we can spend.

**Director Johnson mentioned that the park needs a ½ ton or ¾ ton with four-wheel drive that will pull trailers and navigate. Jim Powell asked about the governmental bidding site that JR is using and what is the starting bid. Director Johnson said the bids start at $1,000.00. Jim Heberer asked about the two older trucks that we have now. Director Johnson said they will use one for the trash route. Jim Heberer motioned to get a ¾ ton truck and a dump truck with a budget of $25,000.00. Andrew seconded the motion. All in Favor. Motion Passed.**

1. Steve bracket asked in the last meeting how many swimmers we had in 2019. The answer is June – 2384, July 4220, and August 906 for a total of 7510.

**A fee increase was discussed for the Oasis Pool and the board decided not to change the fees this year. Jim Heberer complemented Toni Litton on doing a good job managing the Northeast Oasis Pool.**

1. It was brought to my attention that we may want to consider a Youth Daily Fee for Baker Park Golf Course. I would also like to clarify if all students get to ride with a paying adult for free. I believe this is in effect.

**Steve bracket asked about the youth and golf rates for them. Director Johnson mentioned that there is also a free youth golf school lessons that Jerry Bowers teaches in June & July.**

1. The question on sick days came up last meeting and if they could be saved for IMRF Retirement. The answer is yes. 1 month of IMRF Retirement for every 20 sick days saved. This would be turned into and credited by IMRF not paid by us. It would take 240 sick days to equal 1 year of IMRF Service. At 5 sick days a year it would take a long time to accumulate a years’ time.

**Jim Powell suggested to make the sick and personal days all into sick days so that the unused sick days can be saved for IMRF. Andrew Verstraete motioned that the sick and personal days be converted in to 9 sick days. Jacque Verscha seconded the motion. All in Favor. Motion Passed.**

1. Link media, the ones who owns the sign at Northeast Park and pays us $150.00 a month or $1,800.00 a year is offering a one time buy out of $18,000.00 for a 99-year lease. I am not in favor of this but thought it should be reported to you.

**The Board wasn’t interested in making any changes to this lease agreement.**

1. Employee Policy Manual – I think we all have had these for quite some time now and am wondering if it is time to take a vote to pass it or not. If passed, we would start printing the copies for the employees to get ahead of the game.

**Employees Manual approval was tabled until the February Board Meeting.**

1. Full time vacations – It was brought up, but not voted on to have the full timers use or lose their vacations. Is this something you would like to vote on?

**The board discussed the vacations and agreed that vacations should be** **taken in the year earned**. **Andrew Verstraete motioned that the full timers are to use or lose their vacations. Jim Heberer seconded the motion. All in favor. Motion Passed.**

**Jim Heberer mentioned that the United Healthcare deductible amount for each full-time insured employee should be deposited in the Health Reimbursement Account on the policy renewal date instead of depositing when needed, since that is the reimbursement max amount for each insured employee. Jim Heberer motioned to have the deductible deposited in the account at the beginning of the policy renewal. Jacque Verscha seconded the motion. Four yeas. Steve Brackett voted nay. Motion Passed.**

1. Barton Electric – I received a bill form Barton Electric for sending a service technician to Kewanee to look over our lighting problem at Northeast Park. They ended up sending us a bill for $1,050.00 sighting it was a utility supply problem, something that we need to replace. The system is guaranteed for 1 year and to me this should covered under the 1-year guarantee. What do you want me to do?

**Director Johnson suggested sending a letter asking why this wasn’t covered under the 1-year agreement. Jim Powell agrees in sending a letter and Jim Heberer ask to mention that the Board of Commissioners would like to know why this wasn’t covered by the 1-year guarantee.**

1. Met with SerPro and Eddie the Insurance Adjuster at Windmont and we are considering the Windmont Shelter House complete. ServPro will send an ending bill and Eddie will get together on the final payments. We will move forward and install a camera system to help with future problems.

**The board agreed that the shelter house needs a camera. Jim Heberer asked about the type of camera that will be installed. Director Johnson said that the camera will be installed with an app to view the video. Andrew mentioned that he would like to have a Basketball & Pickle Court at Windmont Park. Jim Heberer would like a report on how many activity passes, rentals, and to whom Brian gave them to each month. Jim Heberer would like a report on the food expenses at the 19th Hole Restaurant each month. Jim Heberer asked Director Johnson for the full-time employee’s years of service, vacation and sick days.**

With nothing further to discuss Andrew Verstraete motioned to adjourn the meeting. Jim Heberer seconded the motion. All in Favor. Motion Passed.