

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday February 20, 2020 at 5:30 PM.

**Present:** President Jim Powell, Commissioners Jim Heberer, Jacque Verscha and Andrew Verstraete. Also, present, Director Brian Johnson, Secretary Christy Jackson-Ehnle, and Susan DeVilder (Star Courier)

**Absent:** Steve Brackett

President Jim Powell called the meeting to order. The minutes of the January 16, 2020 meeting were reviewed and discussed. Jim Heberer motioned to accept the minutes as written. Andrew Verstraete seconded the motion. All in Favor. Motion Passed.

The January 2020 Financial Statements was presented. The Board reviewed and discussed the Financial Statements. Andrew Verstraete motioned to accept the January 2020 Financial Statements. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The February Bills for Approval were reviewed and discussed. Jim Heberer motioned to approve the Bills for February 2020. Jacque Verscha seconded the motion. All in favor. Motion Passed.

### **Director Johnson's Report and Meeting Minutes**

The monthly meeting of the board of commissioners will be held on Thursday February 20, 2020 at 5:30 pm. We will present you with the Annual Appropriation Ordinance which will need to sit in the office for public inspection for 30 days. We can then move forward with passing the ordinance in the march meeting after we give proper notice (Legal notice in paper & Certification of Publication). As far as I know everyone will be here.

Director Johnson started out the meeting showing a picture of the Girl Scouts swimming at the oasis last year and a nice thank you from them. Very nice thank you Girl Scouts!

Ray Jacobs is working on an Eagle Scout project and was asking Director Johnson if there were any projects at northeast park, suggesting donating and plant a tree.

- 1) **Windmont Park Shelter** – Got the final bill from SERVPRO and of course it was higher than the funds we were given to renovate. Let me try to lay it out for you...
  - a.) Replacement cost for the shelter is \$45,278.31 and the actual cash value is \$39,571.10. factoring the \$2,500.00 deductible they issued us a check in the amount of \$37,071.10.
  - b.) They also issued us a check in the amount of \$4,787.19 for damaged contents and a \$2,000.00 check for lost revenue on shelter rentals. Then they issued a check for \$6,521.72 for cleaning of the building. This totaled \$50,380.01.
  - c.) We paid SERVPRO \$4,787.19 removal and cleaning of the contents of the lighting crew and a check for \$5,151.01 for general cleaning. This is separate from contents.
  - d.) Contents - We were billed \$59,302.95 by SERVPRO for the restoration of the building. We paid them \$20,000.00 on 12/3/19 (\$20,441.81 left in our account) which left a balance of \$39,302.95. From IPMG's payment to us (see #1) this left us with a shortage of \$18,861.14 for the project.
  - e.) Since we did complete the project, they said the difference between the replacement costs and the actual cash value would also be recoverable.

**Director expressed that he wasn't satisfied with the work SERVPRO did at the Windmont Shelter house and the time that it took for them to get the project done. Director Johnson considers the job completed when all the expenses are paid, which right now we still owe around \$18,861.00 to SERVPRO in excess of the estimated amount for the repairs to the building from the fire damage in July.**

- 2.) **Barton Electric** – I have enclosed a letter that I drafted to Barton Electric in response to the \$1,050.00 bill they sent to us for a service call they made because we were having trouble with our lighting system at Northeast Park. JR informed me that the problem was a circuit in the MUSCO system was blowing when the electrical was turned on. We had Ken Gutschlag check the system out and found out it was one of the transformers that has gone bad and needs to be replaced. I have not heard back from Barton's yet.

**Director Johnson sent a letter to Barton Electric explaining that this expense should have been covered under the 1- year guarantee. He is waiting for a response from them.**

- 3.) **Surplus materials** – I spoke with Gary Bradley who helped me with a resolution that would allow us to either junk or sell our vehicles. As far as I know we are wanting to declare one of the old red trucks - \$500.00, Squad Car - \$800.00, and the John Deere 2240 - \$2,500.00. We also have an older diamond scrapper that was donated to us by McNeil Asphalt that we could sell and trade to see if we get any action on them, but we need to pass the ordinance first.

**Jim Heberer asked if Attorney Justin Raver needs to review what the park district would like to sell. Brian said he would like to talk to Gary Bradley who set this up & put on the internet Buy, Sale & Trade. Andrew Verstraete motioned to put these items on Buy Sale & Trade. Jim Heberer seconded the motion. All in Favor. Motion Passed.**

- 4.) **Baseball-Softball** - We are getting an increasing amount of request for travel teams to hold tournaments at home on the weekends. I have said no in the past as they interfere with our recreational games. We moved our recreational Saturday games to Friday and Tad doesn't make up games on Saturday because he is always umpiring at other tournaments. We have let the Nolan Keane have their tournament on Father's Day Weekend and I have received a request for another travel tournament on the following weekend in June. Now here are some questions I need you to think about.....
- a.) Should we allow additional tournaments on weekends during June and July?
  - b.) Should we set a rate to use our facility for a weekend tournament?  
\$300.00 or \$400.00 per tournament which gets you 4 diamonds chalked once in the mornings after that it is to the tournaments leaders to dress the diamonds?
  - c.) Should tournament leaders be responsible for trash being emptied and toilet paper being filled in the bathrooms?

Director Johnson ask the commissioners should we let the travel teams use the diamonds on the weekends in June and July and should we charge we never had in the past? Jim Heberer asked about the weekend games affecting the recreational games. Director Johnson said no because Tad doesn't schedule make up games on Saturdays. There would be a lot of benefits for the older baseball players to play with other towns. Andrew Verstraete said that he agrees to consider the travel teams, this will be beneficial to the park district. The board members tabled making any choices on the baseball programs. Andrew Verstraete said he would talk to other coaches and get their opinion. Director Johnson ask about the gate rates, tournament rates, etc.... what are we going to charge? If we let the travel teams have their games at northeast park on weekends, do we want to charge to get in the park and where does the proceeds go? The park hasn't charged before to enter the gates because it is a public park. Director said it's going to be hard to charge because people are going to try to get out of the fees. Jim Heberer also said that you are going to have families that are at the park for other festivities that won't be charged.

- 5.) **#5 Tee Off** – As we all know the bug tree by #5 Tee Off has fallen on the fence that protected the golfers who were teeing off there. I got a bid from T. Hall to replace the fence at \$5,550.00. If this is going to be an insurance claim, I will get a price on getting the tree removed as well, should be about \$2,000.00. Total bill should be approximately \$7,500.00. Should I move forward with this project?

Director Johnson ask do we want to file a claim & pay the \$2,500.00 deductible? Andrew Verstraete asked if the park employees could do the work for less? Director Johnson said no, the materials alone would be more that the \$2,500.00 deductible. Jim Heberer motioned to have T. Hall do the project using the commercial fabric for the fencing for \$5,550.00. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

6.) **Ken Gutschalg** has given me a price on a new refurbished transformer that will run our lighting system at Northeast Park. This extends from the Barton Electric letter I brought up at last months' meeting. Not much else we can do other than replacing its Costs - \$2,110.00. \$1,000.00 for labor and \$1,110.00 for the transformer. Should take 4 to 6 weeks to get here. We can run the baseball lights without the new one, but the pool would overload the circuits.

**Director Johnson said that we need to replace only one transformer to run the diamonds and pool. Jim Heberer motioned to have Ken Gutschlag replace the needed transformer. Jacque Verscha seconded the motion. All in favor. Motion Passed.**

7.) **Employee Manual** was tabled last month to give everyone more time to look it over. Any discussion on this manual?

**The commissioners discussed the employee manual. Jim Heberer suggested passing the manual and update later if needed. Jim Heberer motioned to pass the employee manual. Andrew Verstraete seconded the motion. All in Favor. Motion Passed.**

8.) **Congratulation Jim Heber** on finishing the open Meetings Act and the Freedom of Information Act Tests for commissioners and park employees. Job well done.

**Congratulations Jim Heberer on completing the F.O.I.A. tests for commissioners.**

With nothing further to discuss Andrew Verstraete motioned to adjourn the meeting. Jacque Verscha seconded the motion. All in Favor. Motion Passed.