

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the 19<sup>th</sup> Hole Restaurant, Cambridge Road Kewanee IL 61443 Thursday April 16, 2020 at 5:30 PM.

**Present:** President Jim Powell, Commissioners Andrew Verstraete, Jim Heberer, Jacque Verscha, Steve Brackett, Director Brian Johnson, and Secretary Christy Jackson-Ehnle

**Absent:** None

President Jim Powell called the meeting to order. The minutes of the February 2020 meeting were reviewed and discussed. Jim Heberer motioned to accept the February 2020 minutes as written. Andrew Verstraete seconded the motion. All in Favor. Motion Passed.

The minutes of the April 2, 2020 meeting were reviewed and discussed. Andrew Verstraete motioned to accept the April 2, 2020 minutes as written. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The February 2020 Financial Statements was presented. The Board reviewed and discusses the Financial Statements. Andrew Verstraete motioned to accept the February 2020 Financial Statements. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The March 2020 Financial Statements was presented. The Board reviewed and discusses the Financial Statements. Jim Heberer motioned to accept the March 2020 Financial Statements. Steve Brackett seconded the motion. All in Favor. Motion Passed.

**The April 2020 Bills for Approval were reviewed and discussed. Jim Powell asked mentioned that he ask about the Club House, Golf Course & Northeast Ameren bills for April the Club House was \$315 higher and the Golf Course was \$270 higher than last month and that Christy explained to him how the budget bills come in and he was ok with that. Jim Heberer and Steve Brackett mentioned that they noticed that they were higher also. Jim Heberer asked about the Frontier bill and where the phones are located. He suggested using a tracker phone for Northeast Oasis pool. Director Johnson said that we have been using a tracker phone at Northeast Oasis the last couple years. Jim**

Heberer asked about the Frontier phone bill and checking into getting better rates. Christy said she did research to get better rates with comcast on a package deal, but there is a 3-year contract with Frontier that expires 2021 and it would be expensive to cancel the contract now. Andrew Verstraete & Jim Powell asked about the Innovative Cash Register Systems bill that was on the monthly bills for approval. Director Johnson said that it is a company in Peoria that programs the updates the 19<sup>th</sup> hole restaurant cash registers. Director Johnson explained that they program our registers, we increased prices, tax rate went up as well. He took them to Peoria, and they programed them and brought them back to the 19<sup>th</sup> Hole Restaurant to hook up because if you do not hook them up exactly right you can mess up the system. Brian said they programed them the way he asked them to and he had it all laid out for them then they brought them back to the 19<sup>th</sup> Hole Restaurant and set them up, we're ready to roll. Jim Heberer asked about tracking the rounds of golf on the register. Director Johnson said the register will track daily the sales of 9 holes, 18 holes, season tickets & etc... Jim Heberer said he would like to keep track of what these sales are weekly or monthly and talked about the effects of the weather conditions on sales. Steve Brackett said monthly would be great. Andrew Verstraete said it will take a couple of seasons to be able to compare. Director Johnson also said the leagues and playdays are not run through the register though. Steve Brackett motioned to approve the bills for April 2020. Andrew Verstraete seconded the motion. All in Favor. Motion Passed.

**Ordinance No. 348 – With no changes made, Jim Heberer motioned to accept the Ordinance No. 348 Annual Appropriation Ordinance, as written. Steve Brackett seconded the motion. All in Favor. Motion Passed.**

### **Director's Report and Meeting Minutes**

The monthly meeting of the Board of Commissioners will be held on Thursday April 16, 2020 at 5:30pm in the 19<sup>th</sup> Hole Restaurant. As far as I know everyone will be there.

Needless to say, this has been one of the craziest months that I can remember! There's not much to report on the COVID-19 "Stay at Home" situation as the state of Illinois and the Governor's Office has not released any new information on a re-opening of the non-essential businesses. Boog and I have discussed this and if the golf course and the 19<sup>th</sup> Hole Restaurant can be open in some capacity on May 1<sup>st</sup>

we will be on top of it. If we can have baseball/softball, skate park open, basketball courts open, fishing at Windmont Park, we will be on top of it. He said he would call a "Special Meeting" at the end of the month if we think it is necessary. The State should be releasing some sort of May 1<sup>st</sup> plan soon.

- 1.) We need to pass 2 sets of financials, 2 sets of minutes and pay this month's bills to start the meeting. We will then pass the Budget and Appropriations Ordinance so I can file that with the County Clerk's Office on Friday.
- 2.) Jim Heberer wanted to know the balance of the G.O. Bonding Account. We have a balance of \$5,688.16 in the 2018 G.O. Account and \$360,412.62 in the 2019 G.O. Account. We haven't had to transfer any money to the General Fund yet but will need to fairly soon. In normal years we will transfer a second \$100,000.00 to the General Account before our second distribution of tax money. I think you could feel comfortable having \$160,412.62 in reserves if we need it or until we do a bigger project later in the year. Also, would like to see what happened with the opening of the pool and the repairs there.
- 3.) JR & Bilzo have been busy mowing the parks, adding diamond sand to the pool and case ball diamonds, and grinding tree stumps at Windmont and Chautauqua Parks. Dan has been busy spraying chemicals and putting down weed & feed everywhere. They will need to spray again next week as well. Dan has a few workers coming in a few days a week just to stay caught up. The course looks wonderful and Dan is anxious to have a play back on the course again.
- 4.) We received our Tax Computation Report from Barb Links Office in Cambridge. As usual I sent them to David Pistorius from First Midstate to make sure the bonding amount was correct before I sign and sent it back to the county. It is due back by the 16<sup>th</sup> of April. We also received our Henry County Health Permit to Operate the 19<sup>th</sup> Hole Restaurant again this year. The Illinois Gaming Board has suspended any fees until the State lifts the suspension of gaming in Illinois. The fee is only \$100.00 so I went ahead and paid it.

**Jim Heberer asked Director Johnson if Barton Electric responded to the letter that he wrote to them about the \$1,050.00 invoice for repairs on the lighting system at Northeast Park that he felt was under warranty. Director Johnson has not heard anything back yet. Jim Heberer asked if Servpro finished the job at the Windmont Shelter house and ask about the flooded bathroom.**

Director Johnson said that Dave from Servpro will be here Friday. Jim Heberer asked about the surplus sale, Director Johnson said he has not put on buy sale or trade yet. Jim Heberer asked about the travel teams and renting the diamonds. Jim Powell asked Director Johnson to put that on next month's agenda. Director Johnson asked what happens with opening, Jim Powell said we will have a special meeting if we get the go ahead also Brian knows what to do. Steve Brackett asked about the 5/7/20 officer's meeting, we can discuss the opening then. Also, the prime quarter dinner that we usually have after that meeting will be postponed until we can go there. Jim Powell said we will discuss baseball and sports then. Jim Heberer asked about the insurance we paid for baseball if we do not have a season, Director Johnson said we will get refunded.

Director Johnson ask are we going to adjust any prices for golfing, not that many people golf in April its usually rainy. Jim Heberer said May-Sept, Oct is the usual golf season. Andrew Verstraete said he got asked also if there are going to be any adjustment on the prices, when they can golf, we will be busy. Jim Powell & Steve Brackett ask about the league that starts 4/15/20 Jim Powell ask Steve Brackett if he thought they could start 5/20/20 if it is ok to golf, Steve Brackett said not if we cannot use golf carts. Jim Powell said if the Governor will allow, it will be without ball washers, sand trap rakes, pins, and single in a cart. Jim Heberer said what they say we will do. Jim Heberer said maybe we will only have three baseball teams for three weeks to play. Andrew suggested doing a survey to get information from the media about baseball to find out who is willing to sign up before we decide and get information out to the media about baseball.

Director Johnson said that he had gotten a nice letter from Joe & Joan Nosal about how interesting these times are now also they donate every year to the Jerry Nell Memorial Fund. Thank you, Joe & Joan for your donation!

Director Johnson said he had got a call from Marylou Griffith that she would like to announce her trust that she had talked to her lawyer and he said it was okay to announce her charitable donation and ask Brian to do a write up on it for the Star Courier newspaper. With the donation Jim Heberer suggested doing a project or something close to her heart or to benefit something she likes. Jim Powell suggested a project at Northeast or somewhere special. Jim Heberer suggested to make a project in her name. Steve Brackett mentioned

**that he likes the gutter work that was done at Chautauqua Park by VanDe Sempel Construction. Jim Heberer asked about the Childs Best Friend Award to hold off 2 or 3 months until feasible to have it. Steve Brackett mentioned the people that are helping to clean the park and roads by picking up trash. Mr. & Mrs. Leisure, Ken Tuttle, Rich Turley & Rick Dolieslager have been helping keep our parks clean. Thank you for your help in keeping our parks clean!**

**Andrew Verstraete asked about playday cancellations, Director Johnson said everyone is hanging on until we know more. Jim Powell asked Brian to check with Justin Raver about any liability with employees on COVID-19. Jim Heberer asked about replacing the railings at the 19<sup>th</sup> Hole Restaurant, he suggested treated lumber and pub tables that you can put drinks on with benches. Jim Powell asked if Interstate Fence could do the job. Steve Brackett suggested concrete table on one side benches along the rail in one section then main tables. Director Johnson said stand up table will have to be higher and may impair the view. Jim Heberer suggested using composite or treated lumber for the railing. Jim Powell would like to see the canister lights fixed on the patio above the railing.**

With nothing further to discuss Andrew Verstraete motioned to adjourn the meeting. Jim Heberer seconded the motion. All in Favor. Motion Passed.