

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee IL 61443 Thursday June 17, 2021 at 5:30 PM.

**Present:** President Andrew Verstraete, Commissioners Paula Kapacinskas, Jim Heberer, Steve Brackett, Director Andrew Dwyer, Josh Roeder, Susan DeVilder (Star Courier) and Secretary Christy Jackson-Ehnle

**Absent:** Jacque Verscha

President Andrew Verstraete called the meeting to order. The minutes of the May 20, 2021 meeting was reviewed and discussed. Jim Heberer motioned to accept the May 2021 minutes as written. Steve Brackett seconded the motion. All in favor. Motion Passed.

The May 2021 Financial Statements was presented. The Board reviewed and discussed the Financial Statements. Jim Heberer motioned to accept the May 2020 Financial Statements. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

The June 2021 Bills for Approval were reviewed and discussed. Steve Brackett motioned to approve the bills for June 2021. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

The 2020 Annual Treasurer's Report was presented to the Board for approval. Jim Heberer motioned to approve the 2020 Annual Treasurer's Report. Steve Brackett seconded the motion. All in Favor. Motion Passed.

**Open Business:** With no open business to discuss, President Verstraete turned the meeting over to Director Dwyer for his report.

## Director's Report and Meeting Minutes

- 1.) Follow-up from last board meeting:
  - a. Tee marker signs: One final approval. We want to re-color the markers as Black, Silver, and Copper to re-brand the tees in an effort to match our marker signs.  
**Steve Brackett motioned to re-color the tee markers to re-brand them. Jim Heberer seconded the motion. All in Favor. Motion Passed.**
  - b. Family Tee markers: 100% done
  - c. Reports and other issues are being remedied with the POS system at the 19<sup>th</sup> hole. Still awaiting word from vendor.
  - d. Windmont Concession — Still waiting on supplies — soffit work being completed now. Thanks to Oldeen roofing for completing!
  - e. Cal Peart Memorial — Is in and family will be completing plaque
  - f. Bob Niernyck Memorial Tree — is in and awaiting signage design to order

- g. Sherry German Memorial — Awaiting additional quotes for tree.
  - h. Jim Findley Memorial — Still awaiting specs on hitting nets
  - i. Offering staff incentives for above and beyond work. Example would be a pool pass given as reward etc. . .
  - 2.) Communications:
  - 3.) Update on new maintenance building.
  - 4.) Oasis Aquatic Center update
  - 5.) Fountain for Windmont — Company failed to properly create PO. I have worked to get ordered and have secured an additional 10% discount due to payment being sent and cashed in December with no product as of this date. Old fountain will go into lagoon for this season.
  - 6.) Lighting Programs at all parks  
**Director Dwyer got Westefer Lighting for \$600**
    - a. Moved forward with lighting at 19<sup>th</sup> hole parking lot and range
    - b. Awaiting call back from Ameren to schedule walk through at other parks
  - 7.) Request to host 3 on 3 basketball tournament at Northeast Park.
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- a. July 31 and Aug 1
    - b. Insurance will be taken out by host
    - c. Other waivers to be signed
  - 8.) Golf cart update
    - a. Still waiting. I am hopeful we will have them this golf season.
  - 9.) Patron had a fall at 19<sup>th</sup> hole on 5/24/21. Insurance has been contacted, photos taken and sent. Follow up to adjuster stated multiple calls to person have gone un-retuned. I will continue to monitor.
  - 10.) Seeking quotes for baseball to ensure best price with proper coverage is acquired.
  - 11.) Score card. Awaiting Tee marker signs and then will make alterations and moving forward with different style that folds to allow easier use.
  - 12.) Quotes for ISP and VOIP with Comcast.
  - 13.) Golf Clinic — Huge success, over 100 signed up and participated in first session
  - 14.) Numbers for Baseball — Over 400 signed up — Practices starting soon and games starting after 4<sup>th</sup> of July
  - 15.) Investigating one day baseball clinic and showcase game in partnership with Kewanee A's organization. Targeting August as of now and this is to be free to all.
  - 16.) Adult Kickball league — Potential Partnership with YMCA to do league or one day tournament.



- 17.) Disc golf Clinic and Tournament — Have 3 individuals interested and this should be able to be delivered late summer.
- 18.) Soccer Clinic — Working to develop with HS Soccer coaches
- 19.) Fall Soccer League — Investigating getting a fall league started just the same as in the past
- 20.) Tennis Camp — Flyers going out soon. Partnership with YMCA
- 21.) Mural completed at front of Northeast Park. Unveiling is slated for Thursday June 17 at 830am. All are invited.
- 22.) Retaining wall and bike path for Rt 81/6<sup>th</sup> St. project
- 23.) Request has been made for us to consider installing central air at Snack shack. The operators have secured a unit and have asked if we would pay for install. I have asked them to check with their vendor on pricing, buildout, and then the potential for an in kind donation. I will be exploring cost of the window of the unit to operator vs the annual cost of a central air unit and any cost to install if we move forward.
- 24.) Hire part time reception/data entry person to help accommodate and organize activities.
  - a. Handicaps
  - b. Registration
  - c. Timecards
  - d. Phone calls

**Paula motioned the hire a part time office employee for 10-15 hours weekly. Jim Heberer seconded the motion. All in favor. Motion Passed.**
- 25.) Request from Cerno's/Snack shack for beer garden at Nolan Keane Classic
  - a. Our fee charged
  - b. City requirements
    - i. DRAM ins
    - ii. Fencing and access
    - iii. Offsite liability
    - iv. Us listed as additionally insured on cert
- 26.) Other Activities
  - a. Loaned carts to Kewanee Dunes for Memorial Event
  - b. Loaned 2 Carts to City of Kewanee for Citywide cleanup
  - c. Assisted with Mural construction on Northeast Park
  - d. Weekly meetings with Contractors about grant applications and buildouts for projects
  - e. Assisted in delivery of soccer program and completion
  - f. Met with City Manager, Mayor, and Council members about a wide array of projects and partnerships we may be able to team up on to benefit community

- g. Met with Start Courier and Regional Media about or programs, events, and plans for the future.
- h. Met with OSF about partnerships and opportunities
- i. Worked with YMCA to further our partnership in program offerings.
- j. Met with Farm Bureau and KHS about playdays
- k. Represented and spoke at the Oldeen fishing Rodeo
- l. Represented the Park District at the Movie in the park
- m. Represented, spoke, and assisted in work day at pool
- n. Have made daily appearances at the pool and learned processes of management and also pump-house.
- o. Testing out new options/offerings at 19<sup>th</sup> hole
- p. Project list included for tracking of progress

With nothing further to discuss Steve Brackett motioned to adjourn the meeting.  
Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

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