

The Monthly Board meeting of the Kewanee Park District Board of Commissioners was held at the Baker Park Office, Thursday, August 19, 2021 at 5:30 PM.

PRESENT: President Andrew Verstraete, Commissioners, Jim Heberer, Paula Kapacinskas, Jacque Verscha Steve Brackett, Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, Dan Ericson-Baker Park Superintendent of Parks, Susan DeVilder (Star Courier)

ABSENT: None

President Andrew Verstraete called the regular Board meeting to order. The minutes of the July 2021 Regular Board meeting were reviewed and discussed. Steve Brackett motioned to accept the minutes as written. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

The minutes of the December 17, 2020 Executive Session Board meeting were reviewed and discussed. Paula Kapacinskas motioned to accept the minutes as written. Jackie Verscha seconded the motion. Four in Favor. Jim Heberer Nay. Motion Passed.

The minutes of the February 10, 2021 Executive Session Board meeting were reviewed and discussed. Steve Brackett motioned to accept the minutes as written. Jim Heberer seconded the motion. Four in Favor. Jim Heberer Nay. Motion Passed.

The July 2021 Financial Statement was then reviewed and discussed. Jim Heberer motioned to accept the July 2021 Financial Statement. Jacque Verscha seconded the motion. All in Favor. Motion passed.

The July 2021 Bills for Approval were also reviewed and discussed. Jim Heberer motioned to approve the bills for July 2021. Steve Brackett seconded the motion. All in Favor. Motion passed.

Open Business: Dan Erickson mentioned that winter is coming and now is the time to start discussing who is going to plow this year. Last year Brian, JR, and he plowed, and they used their own plows and had their own schedule, which makes them accountable for their own piece of equipment, that they will take care of. He would like to keep the same platform, own truck & plow with the monthly vehicle allowance. Jim Heberer motioned to keep the \$350 vehicle allowance and start giving Josh Roeder a monthly \$350 vehicle allowance. Jim asked Director Dwyer to check with attorney Justin Raver about the liability of an employee using their own vehicle and equipment. Jacque Verscha Seconded the motion. All in Favor. Motion Passed.

Director's Report & Meeting Minutes

The monthly meeting of the Board of Commissioners will be held on August 19, 2021 at 5:30 pm. Below is my report, all items noted are a collaborative team effort by all park district

employees. Golf Course is getting very busy will fall sports and we are ramping up for Labor Day.

1.) Follow-up from last board meeting:

- a. Tee marker signs: On order
- b. Scorecard: Finalizing rules etc and production to begin soon
- c. Fall Soccer — Trying to find fall director.
- d. Golf cart update
 - i. Still waiting.
- e. will support and help promote clinic.
- f. Disc Golf Clinic — September 18

2.) Communications:

3.) Chautauqua Park Insurance Claim — Attached

- a. Full replacement cost for playground
- b. Trees and stumps not covered after extensive efforts

4.) OSLAD Grant

- a. Not GATA certified — Unable to apply
- b. Attempted to work with City of Kewanee but other requirements prohibit

5.) City AM is posted, and reception has not been great

6.) Will host the first ever Jr. High Golf event with Visitation.

7.) Hired Casandra Swearingen for office role

- a. Involved in Bakersville
- b. Office manager experience
- c. Wanting to offer programming during winter months

8.) City of Kewanee IGA

- a. Request waiver of water and sewer for Northeast Park
- b. Assignment of Chipper to us
- c. Exploring other vehicle and equipment options for future

9.) Restaurant

- a. 7 new staff hired as we lost 6 throughout the year
- b. Multiple are rehires
- c. Working to create a positive and inclusive environment

10.) Lighting at Parks

- a. 2 bids attached
- b. Recommend low bid

Gutschlag Electric's bid is \$3,067.20 and Westefer Lighting's bid is \$1,700. Jim Heberer motioned to accept Westefer Lighting's bid at \$1,700 for the

park lights. Paula Kapacinskas seconded the motion. Three in Favor. Steve Brackett Nay. Motion Passed.

11.) Pool

- a. 9801 Total swimmers
- b. Awaiting water bill to determine total gallons used
- c. Allowing pool to drain via leak to determine loss over time without refill
- d. Leak detection testing would cost between 3 and 7k per ACCO.
- e. Will compile information and determine if loss warrants the expense for testing.
- f. Assessing chemical use year over year to determine if our efforts of deep cleaning paid dividends on chemical side.

12.) Internet w/ wifi at NE, Windmont, and Chautauqua shelter houses

- a. \$90 a month
 - i. Looking at all weather modem/router options

- b. Real time access to security cameras
- c. Security cameras purchase

Jim Heberer motioned to allow Director Dwyer to purchase what is needed for the security cameras up to \$5,000 in addition to the \$90 a month for internet at the shelter houses.

- i. Looking at options for all weather durability

13.) Kewanee Police Dept Proposals

- b. Attached are estimations of cost
- c. Given language about signage to state "Park is closed from 10pm to 6am, violators may be prosecuted"
- c. Developing plan for secluded area safety
 - i. Course or posted info media campaign.

14.) Other Activities

- a. Hosted Galva Women Day, Senior Citizen Play day, and Henry County Farm Bureau
- b. Installed new phone system
- c. Ordering and other kitchen items
- d. Ramping up for a myriad of fall HS sports at Baker Park

With nothing further to discuss Paula Kapacinskas motioned to adjourn the meeting. Steve Brackett seconded the motion. All in Favor. Motion Passed.