

## *Minutes*

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee IL 61443 Thursday September 16, 2021 at 5:30 PM.

Present: President Andrew Verstraete, Commissioner's Paula Kapacinskas, Jim Heberer, Jacque Verscha, Steve Brackett, Director Andrew Dwyer, David Pistorius (First Midstate) Susan DeVilder (Star Courier) Dan Erickson (Superintendent of the Parks)

Absent: Christy Jackson-Ehnle

President Andrew Verstraete called the meeting to order. The minutes of the August 19, 2021 meeting were reviewed and discussed. Steve Brackett motioned to accept the August minutes as written. Jim Heberer seconded the motion. All in Favor. Motion Passed.

The minutes of the February 23, 2021 Executive Session Board meeting were reviewed and discussed. Jim Heberer motioned to accept the minutes as written. Steve Brackett seconded the motion. Four in Favor. Jim Heberer Nay. Motion Passed.

The minutes of the March 2, 2021 Executive Session Board meeting were reviewed and discussed. Steve Brackett motioned to accept the minutes as written. Jacque Verscha seconded the motion. Four in Favor. Jim Heberer Nay. Motion Passed.

The August 2021 Financial Statements was presented. The Board reviewed and discussed the Financial Statements. Jim Heberer motioned to accept the August 2021 Financial Statements. Steve Brackett seconded the motion. All in Favor. Motion Passed.

The September 2021 Bills for Approval were reviewed and discussed. Steve Brackett motioned to approve the bills for September 2021. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

President Andrew Verstraete welcomed David Pistorius with First Midstate. The *Board* "Selected First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Park Bonds." David Pistorius explained that the board can issue up to .575 % of the district's Equalized Assessed Valuation in general obligations bonds without referendum to preserve protect and maintain the Kewanee Park Districts grounds. 2020 EVA was \$89,979,237 and .575% of that figure is \$517,000 available for 2021 in General Obligation Bonds. Of that \$517,000 available \$120,946 will need to be paid for an Alternate Revenue Bond that is already for the irrigation system. David explained that the district will have a public meeting in October then adopt the bond ordinance in November's meeting. The G. O. Bond will be complete then and the money should arrive the first week of December. The Board thanked Mr. Pistorius and First Midstate for their continued help in procuring the Kewanee Park District General Obligation Bonds. Steve Brackett moved to approve the resolution retaining First Midstate Inc., as underwriter

and Chapman and Cutler LLP to prepare necessary legal proceedings for a proposed Bond Issue for the Park District. Jim Heberer seconded the motion. All in Favor. Motion Passed.

Ordinance #360 Intergovernmental Agreement with the City of Kewanee was reviewed and discussed. Jim Heberer motioned to accept the ordinance #360 as written. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

Ordinance #361 Declaration of Excess Equipment was reviewed and discussed. Jim Heberer motioned to accept ordinance #361 as written. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

***Open Business: None***

### ***Director's Report and Meeting Minutes***

#### **1.) Follow-up from last board meeting:**

- a. Tee marker signs: Delivered as of Aug 30.
- b. Scorecard: Ordered and awaiting Delivery
- c. Golf cart update — Given a build date on 9/8 for 9/9 and stated to arrive sometime around 9/17.
- d. Disc Golf Clinic — September 18, on track to be a go.
- e. Wi-Fi and Camera at parks
  - i. Chautauqua Scheduled.
  - ii. Northeast and Windmont in engineering phase
  - iii. One camera system and router has arrived
- f. Liability question ref: vehicle allowance
- g. Bonding for wait staff.

#### **2.) Communications:**

Director Dwyer got a thank you card from Relay for Life thanking the park district, Andy & staff for working with them it was a great success and they really appreciate it.

#### **3.) Agreement for Farm Lease with Thomas Dana.**

#### **4.) Covid departmental concerns**

- a. 3 departments with one positive each
  - i. Release dates vary, but most have been released from quarantine.
- b. Restaurant back open

- i. Strictly enforcing mask mandate
- ii. Keeping open as much as we can with limited staff

5.) Labor Day Results

a. 253 Men. \$11,385 (\$45 per player) in registration fees that do not include golf/cart.

i. Total purse \$,4800

ii. Net profit of \$6,585

b. 47 Women. \$1,175 in registration fees that do not include golf

i. Total purse — \$945

ii. Net profit of \$230

c. Total ticket sales for week less registration fees - \$11,016 (Includes non-tournament golf as well.

d. Combined totals of golf + registrations = \$17,831.

6.) Chautauqua Park Insurance Claim

a. Due to backlog on equipment etc., order is in but planned for spring of 2022.

7.) Pool Closure

8.) Maintenance request to move employee to IMRF status

**Jim Heberer motioned to move Ian Fleming to the IMRF status. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.**

9.) Request to stencil pickleball courts inside tennis courts.

a. Group requesting would foot cost

b. KHS Tennis Coach Havelka opposes.

**Paula Kapacinskas motioned not to stencil pickleball courts inside the tennis courts. Jacque Verscha seconded the motion. All in Favor. Motion Passed.**

10.) Held introductory discussion to check feasibility of trout stocking at Windmont park with IDNR

11.) Other Activities

a. Labor Day tournament

b. Insurance renewal, claims of third parties, additional certifications for KHS, inventory to update file

c. Managing staff shortages

d. Working with health department on covid protocols.

e. Continuing conversations and. planning with IMEG ref IL81/6<sup>th</sup> St.

Project. Most recent communication is species determination request and location of planting. of trees once project is complete. Good communication with an expected favorable outcome.

With nothing further to discuss Jim Heberer motioned to adjourn the meeting. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.