

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday December 16, 2021 at 5:30 PM.

Present: President Andrew Verstraete, Commissioners Paula Kapacinskas, Jim Heberer, Jacque Verscha, Steve Brackett, Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, Susan Devilder (Kewanee Star Courier), Dan Erickson, Josh Roeder, Ron Dryer, Steve Herrick, Jayce Merrill, Dayton Hendrix, & Trenton Verscha

Absent: None

President Andrew Verstraete called the meeting to order. The minutes of the November 18, 2021 meeting were reviewed and discussed. Paula Kapacinskas motioned to accept the minutes as written. Jim Heberer seconded the motion. All in Favor. Motion Passed.

The November 2021 Financial Statements was presented. The Board Reviewed and discussed the Financial Statement. Jim Heberer motioned to accept the November 2021 Financial Statement. Steve Brackett seconded the motion. All in Favor. Motion Passed.

The November Bills for Approval were reviewed and discussed. Steve Brackett motioned to approve the Bills for November 2021. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

Tax Levy Ordinance No 364: Jim Heberer called to motion the Annual Tax Levy Ordinance #364 as written for 2021 payable in 2022. Jacque Verscha seconded the motion All in Favor. Motion Passed.

Open Business: Ron Dryer, Steve Herrick, Jayce Merrill, Dayton Hendrix, & Trenton Verscha, Boy Scouts of America came to the board meeting and asked if they could plant a memorial tree at Chautauqua Park in memory of their Boy Scout leader Charlie McMan that had passed away. Jim Heberer motioned to let the boy scouts plant the memorial tree for Charlie McMan at Chautauqua Park. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

With nothing further to discuss, President Verstraete turned the meeting over to Director Dwyer for his report.

Director's report and Meeting Minutes

1.) Follow-up from last board meeting:

a. Approved for GATA!

i. Completed successful registration and teleconference with

GATA staff and are now approved to apply for grant funding

b. Northeast Vandalism

i. Community service but Court services states they cannot force someone to

attend with child. I have indicated we are not comfortable being

responsible for the child during this time without a parent/guardian or probation officer present.

Working on solutions.

c. Mission, Logo, survey, short, long, & strategic plan

d. Christmas party is tomorrow

1.) Communications:

Director Dwyer mentioned that Martin Engineering gave a \$5000 donation and that they give the donation every year for park projects. Thank you Martin Engineering for the donation for the parks projects we appreciate all that you do for our parks and community.

2.) Update Funds available in bank accounts

3.) Request by Josh to re-visit truck allowance

a. Would purchase his own plow

b. Expectation to obtain truck or retrofit vehicle for parks needs based on your desire.

Josh Roeder mentioned that he has a vehicle that needs a plow, he has options to purchase a plow for pushing snow. Jim Heberer motioned to give Josh the monthly vehicle allowance for expenses. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

4.) Board meeting Calendar 2022

a. Suggestion was made about possibility to move time up a bit.

Thoughts?

Jim Heberer motioned to accept the 2022 Board Meeting Calendar as written. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

5.) 2022 Rate review

a. Last years is enclosed for our reference

6.) Employee Holiday Schedule 2022

Jim Heberer motioned to remove President Day, Election Day & Columbus Day and replace with Christmas shutdown from December 24-31. Jacque Verscha seconded the motion. All in Favor. Motion Passed.

7.) Moved \$5,000 to the health reimbursement account. This puts us at our budgeted amount for FY 2021.

8.) Other Activities

- a. Working with Parkreation on timeline for insurance install at Chautauqua as well as obtaining pricing for replacement swings on our swing-sets.
 - b. Assisted FirstMidstate on bond closing. Funds have been added to account
 - c. Booked IAPD conference
 - d. Met with Jerry Bowers and Callaway rep about products and club fitting program that Jerry has recently completed training for
 - e. Met with Srixon/Cleveland rep about sourcing issues
 - f. Conversing with New view furniture about potential partnership on project.
 - g. Met twice with member of Ad-hoc committee from Henry County's "American Rescue Funding" planning group and presented projects that are "Covid Compliant" and stressed the need to funding allotment for community projects such as ours. Projects listed are estimated at approximately 1 million dollars.
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- h. Worked with Getz fire to complete year end cleaning of 19th hole
 - i. Spoke with WJRE about park lightings
 - j. Attending Kiwanis meetings and volunteering for Christmas Basket delivery
 - k. Ringing bells for Salvation Army on Dec 21
 - l. Working with Dan and Josh to identify and prioritize capital needs for this upcoming year.

With nothing further to discuss, Paula Kapacinskas made a motion to go into closed session. Steve Brackett seconded the motion. All in Favor.

President Andrew Verstraete called the Executive Session to order citing.

Sec. 120/2. C-1 Open Meetings

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider

an increase in compensation to a specific employee of the public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act

With nothing further to discuss, Steve Brackett made a motion to adjourn the closed session. Jim Heberer seconded the motion. All in Favor.

President Andrew Verstraete returned to regular session.

Jim Heberer motioned to give the following hourly raises, Andrew Dwyer \$36, Dan Erickson \$28, Josh Roeder \$25.30, Bill Ince \$18, Shane Lafollette \$16, Ian Fleming \$13, Christy Jackson-Ehnle \$18, Cassandra Swearingen \$12.50. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

With nothing further to discuss, Paula Kapacinskas made a motion to adjourn the meeting. Jim Heberer seconded the motion. All in Favor. Meeting adjourned.