

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday January 20, 2022 at 5:30 PM.

Present: President Andrew Verstraete, Commissioners Jim Heberer, Jacque Verscha, Steve Brackett, Paula Kapacinskas, Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, Dan Erickson, Josh Roeder, & Susan DeVilder (Star Courier)

Absent: None

President Andrew Verstraete called the meeting to order. The minutes of the December 16, 2021 meeting were reviewed and discussed. Jim Heberer motioned to accept the minutes as written. Steve Brackett seconded the motion. All in Favor. Motion Passed.

The Executive Meeting Minutes of the December 16, 2021 meeting were reviewed and discussed. Jim Heberer motioned to accept the minutes as written. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

The December 2021 Financial Statements was presented. The Board reviewed and discussed the Financial Statements. Jim Heberer motioned to accept the December 2021 Financial Statements. Paula Kapacinskas seconded the motion. All in Favor. Motion Passed.

The January Bills for Approval were reviewed and discussed. Jim Heberer motioned to approve the Bills for January 2022. Paula Kapacinskas seconded the motion. All in favor. Motion Passed.

Open Business: None

Follow-up from last board meeting:

- a. With Conflicting schedules or vandals and volunteers, community service was not able to be completed by culprits in timeframe as desired by volunteers
- 1.) Communications:
- 2.) Compton Accounting gave us a correction regarding insurance reimbursement. Upon their consultation with auditor, the following method will be adopted and applied retroactively per their recommendation. Insurance incentive for myself will be through payroll and taxable.
- 3.) Credit Card compromised. For continuity, we still have a "gas card" in Dan's name. I would like to keep that open and Dan (Limit is currently \$2,000) can use when needing to make purchases while providing a safety net and also easily separate their purchases from the rest of the park. A replacement card is in the works.

- 4.) Restaurant Manager/Head Cook Job posting
 - a. Posting in your packet. Will be beginning interview process soon, need 1 or 2 commissioners to sit on hiring panel.
 - b. Looking for position to be salaried to avoid OT concerns
- 5.) Completed Baseball/Softball Director posting
 - a. Posting in your packet for review
- 6.) Breedloves is very far behind with plates/plaques that must be purchased from a foundry. I follow up with them every few weeks and have discussed alternatives, but this is industry wide and they asked us to hold tight. We have quite a few plates, dating back to before March of last year that we are waiting on.
- 7.) IAPD conference is next week. Paula and I will "divide and conquer" as many sessions as possible to gather as much information and knowledge. I plan to report back next month the high points retained from our trip.
- 8.) Other Activities
 - a. Met with one of the Local school principals about how it would be best to get a "pick the logo" contest to their students. Survey is out and expected to be completed late this week.
 - b. Working with Mark at the Chamber on securing a potential "premier" sponsor for 4th of July firework display.
 - c. Updated GATA and Sam.gov info for 2022
 - d. Created "loaner" sled box for use at Baker Park. Very well received by the community. A 2nd box has been made and placed at the top of the small hill near Baker Park entrance, local stores are out of sleds.
 - e. Converting lighting at south end of lagoon at Windmont to Ameren on the flat rate program. This takes line/pole/light responsibility off of us and we only pay a monthly charge per light. Same program as we use throughout Windmont currently.

- f. Targeting a Callaway fitting day for Week of June 6th with Jerry Bowers and Certified fitter from Callaway.
- g. Developed Time off/Banked time form for staff to ensure accuracy/accountability with benefit time.
- h. Scheduled meeting with Bakersville Group and are hosting at park facilities on January 30th at 12pm.
- i. Spoke with Izaak Walton group about upcoming year and they also gave me an honorary membership. I plan to attend their meetings from time to time to support their efforts and programs.
- j. Snow removal has been going fairly well. Most recent storm Myself, Dan, Josh, and Shane were out early and parks were cleared before 7am.
- k. Renewed IAPD Membership.

With nothing further to discuss Steve Brackett motioned to adjourn the meeting. Jim Heberer seconded the motion. All in favor. Motion passed.