

MINUTES

The Monthly Board meeting of the Kewanee Park District Board of Commissioners was held at the Baker Park Office, Thursday, July 21, 2022 at 5:30 PM.

PRESENT: President Steve Brackett, Commissioners, Jim Heberer, Paula Kapacinskas, Nichelle Morey (phone conference), Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, Brian Johnson, & Tim Ridings

ABSENT: Andrew Verstraete

President Brackett called the meeting to order.

1. CALL TO ORDER

a. Roll Call

2. CONSENT AGENDA

a. CONSIDERATION OF MINUTES:

i. Regular Meeting June 16, 2022

b. CONSIDERATION OF FINANCIAL STATEMENTS

c. CONSIDERATION OF BILLS FOR APPROVAL

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Heberer seconded the motion. Motion Passed 4-0

3. PUBLIC COMMENT

Brian Johnson asked about his reimbursement for his medical bill and waited for the Resolution to be voted on. Tim Ridings came to the meeting to ask about having an adult swim at the Oasis Aquatic Center 1-2 days a week. He also mentioned having radio-controlled air tracks for cars, trucks & radio controlled boats in the parks and explained how they work.

4. NEW BUSINESS

a. **Consideration of Resolution No 5.** Authorization for medical bill reimbursement

Commissioner Heberer motioned to reimburse Brian Johnson for his medical bill. Commissioner Kapacinskas seconded the motion. Motion passed. 4-0

b. **Consideration of Resolution No 6.** Reducing term of office from 6 years to 4 years

Commissioner Kapacinskas motioned to reducing term of office from 6 to 4 years. Commissioner Heberer seconded the motion. Motion passed 4-0

c. **Consideration of Resolution No 7.** Authorizing Executive Director purchase new zero-turn mower

Commissioner Kapacinskas motioned to authorize Director to purchase a new zero turn mower. Commissioner Morey seconded the motion. Motioned passed 4-0

- d. Consideration of Resolution No 8.** Authorizing Executive Director to purchase used truck
Commissioner Kapacinskaskas motioned to authorize Director Dwyer to purchase a used truck. Commissioner Morey seconded the motion. Motion passed 4-0
- e. Consideration of Resolution No 9.** Authorizing Executive Director to purchase used TIG welder
Commissioner Heberer motioned to authorize Director to purchase a used TIG welder. Commissioner Kapacinskaskas seconded the motion. Motion passed 4-0
- f. Consideration of Resolution No 10.** Authorizing Executive Director to purchase renew Agreement with United Healthcare for Employee Health Insurance
Commissioner Kapacinskaskas motioned to renew agreement with United Healthcare for employee health insurance. Commissioner Morey seconded the motion. Motion passed 4-0
- g. Consideration of Ordinance No 367.** Directing Executive Director to dispose of excess equipment.
Commissioner Kapacinskaskas motioned to direct Director Dwyer to dispose of excess equipment. President Brackett seconded the motion. Motion Passed 4-0

REPORT FROM DIRECTOR

- 1.) Update on vandalism etc...
 - a. I have identified the 4 culprits of the Bathroom vandalism.
 - i. 1 has come out, met with me, will not be in parks unless with parent until determination made.
 - ii. Finalizing costs to pass on.
 - b. Cameras are still going in
 - c. Signs to deter/notify of cameras are up
 - d. Another young man from the fish incident has come forward and spoke with me and also apologized.
- 2.) We received a “we regret to inform you letter” from Henry County stating we were not selected for any of our 5 applications for ARPA funding.
- 3.) Strategic/short range/long range plan draft has been distributed to all of you for review and input. I will be scheduling times to discuss with you all in advance of presenting for formal approval.

- 4.) Working with local construction companies to get estimated price to renovate the gazebo/score area with a new single slope roof that will house solar array as well as update and modernize the area for better use of space by patrons. This area is in need of a refresh as the area is underused and
- 5.) Partnering with a local resident, Hannah Safiran on a grant application thru trees forever that have issued a call for projects for areas where trees were negatively impacted by the 2020 derecho.
- 6.) Tri-county equestrian has requested rental of space at Chautauqua Park to host Pony rides on a weekly basis. We have approved this last year for Labor Day and have approved this request and are entering into agreement. Insurance requirements have been satisfied and they will be using a space that is seldom used (North West side). It will be good to see that space used again
- 7.) Other Activities
 - a. Rotary is sponsoring a free swim day to be held in the latter part of July or Early August. They will be attending to offer some giveaways and giving out pool items to play with.
 - b. Finalized audit with Irwin. Came down to the end of the month and I conveyed our desire to not come that close to the deadline ever again.
 - c. Coordinated with First Midstate's subcontractor and filed audit with Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access (EMMA) website to comply with requirements.
 - d. Met with Linda Duytchaver about all the Elk's club does for our day camps and had a great conversation about collaboration. They are phenomenal and I cannot express how appreciative of their support we are.
 - e. Held introductory conversation with City of Kewanee about their desire to potentially partner with us regarding this years OSLAS grant application as one council member stated his wish to look at options in the near future.
 - f. Coordinating with YMCA on Teen and Tween nights that they are hosting at the Oasis as well as furthering conversation for future collaborations.
 - g. Organized City Am
 - h. Organized Senior Golf Tournament

- i. Organizing Labor Day Tournament
- j. Organized 2nd night golf and it is set for July 23rd
- k. Met with Attorney Raver to touch base and keep lines of communication open.
- l. In the parks
 - i. Tractor is in
 - ii. Knocking down tall grass
 - iii. Both big toro mowers went down and received repairs, upgrades, and then we serviced them.
 - iv. Spraying tees, greens, fairways this week
 - v. Tee Marker signs are going in (and old out)
 - vi. Continuing repair on irrigation decoders
 - vii. Items mentioned at last meeting regarding soccer trash cans and also flag pole have been assigned and will be addressed.

COMMISSIONER COMMENTS

Commissioner Heberer- Mentioned concerns about audio recording on security cameras recording employees and private citizens and who has the passwords to the cameras. He ask Director Dwyer to contact the company to see if the voice recording can be disabled. He ask Director Dwyer about speed bumps that is on his project list, can't we get the parts, the anchors we need them especially in front of the office building? Andy said they were ordered this spring and he is going contact the company and provide him a timeline. He ask about Leisure's and if he had any more contact with them. Do they have a plan of what they want to do with planting? Director Dwyer said they are looking at fall but out of stock at the same time. Ask about the mowing complaint a piece of grass not getting mowed, Andy said he had talked to Dan & Josh and spoke to the person, he explained they had equipment breakdown. He ask Director Dwyer to get together with Josh & Dan about purchasing equipment and putting back 15-20 % of GO bond money for a year. He ask about having someone for maintenance work for Dan & Josh. Complimented Dan & his crew on doing a good job.

Commissioner Kapacinskas – She liked that Director Dwyer had a Strategic Plan in the packet for her and the commissioners. Thanked the staff for the 4th of July, it was a fantastic event.

Commissioner Brackett – Mentioned putting money aside and future years when that engine needs fixed or we need to buy this or that or whatever we got the money right here like a savings plan for ourselves be a 10% year and 20% and let it draw.

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner Heberer motioned to adjourn the meeting. Commissioner Kapacinkas seconded the motion. All in Favor. Motion Passed.
4-0