

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday October 20, 2022 at 5:30 PM.

Present: President Steve Brackett, Commissioners, Paula Kapacinskas, Jim Heberer, Nichelle Morey, Andrew Verstraete, Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, & Jennifer Russell (Regional Media)

### 1. CALL TO ORDER

#### a. Roll Call

2. "Conduct a Public Hearing for the issuance of General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding obligations of the District and for the payment of the expenses incident thereto."

President Brackett entertained a motion to close the public hearing. Commissioner Heberer motioned to close the public hearing. Commissioner Verstraete seconded the motion. Motion Passed. 5-0

### 3. CONSENT AGENDA

#### a. CONSIDERATION OF MINUTES:

- i. Regular Meeting September 15, 2022

#### b. CONSIDERATION OF FINANCIAL STATEMENTS

#### c. CONSIDERATION OF BILLS FOR APPROVAL

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Verstraete seconded the motion. Motion Passed. 5-0

### 4. PUBLIC COMMENT: None

### 5. NEW BUSINESS

#### a. Designation of Delegates for IAPD Annual Meeting in January 2022:

Commissioner Kapacinskas motioned to designate delegates for the IAPD annual meeting in January. Director Dwyer, President Brackett, Commissioners Kapacinskas, Morey. Commissioner Morey seconded the motion. Motion Passed. 5-0

- b. Consideration of Resolution No. 13: Authorizing Executive Director to enter into farm lease agreement

Commissioner Verstraete motioned to authorize Director Dwyer to enter into farm lease agreement. Commissioner Morey seconded the motion. Motion Passed.5-0

- c. Discussion: Boy Scout Troop 4180 seeking Kewanee Park District as Charter Sponsor

#### DIRECTOR'S REPORT

- 1.) IAPD Conference dates are set. It will take place on January 26 thru 28, 2023 in Chicago
  - a. Who is interested and planning to attend? I will begin working on travel, registration, and lodging.
- 2.) Completed the final solar array documents. We made a few slight adjustments as the current "block" filled up and a new block, block number 6 had updated numbers and I have coordinated with CEDG and CSB on this. CSB will now be investor and owner of 2 of the arrays rather than 3<sup>rd</sup> party.
- 3.) Solar array canopy. We are working thru the process and one design was submitted as a lower cost option. This is my no means the final as we have other companies working up pricing and design. We have given companies some freedom on design to allow us to understand the cost variance with multiple options for this space.
- 4.) Trees forever grant. We obtained the grant for about 12 trees and they want to plant this spring!
- 5.) Lunch and learn was a huge success with about 25 people attending to learn all about our parks!
- 6.) For Resolution no 13: Mark Russell who has the other portion of our farm ground has moved to a new renter and with our potential to enter into a partnership in the future, it is in our best interest to enter into a lease agreement with him on a yearly basis at the same amount as the previous renter for this year. The lease will be pass through and Mark AND the new renter will be responsible for the ground. This is best as 12 acres alone is not viewed as advantageous by farmers.
- 7.) For Boy Scout discussion. One of our partners for the Pollinator Garden, Boy scout troop 4180 in Kewanee is seeking a new charter sponsor. The Scouts and their former sponsor (First United Methodist Church) have decided to part ways. This is reflective of a national level shift and not locally. The church has a great relationship with the scouts

and have offered to allow them use of the space for their meetings. Troop leader Adam Sovanski and I had a conversation a few months ago while we were working on the pollinator garden and thought this would be a great opportunity for them to provide service to the parks while following our mission and principles to aid in the service to our community. I believe this to be a great opportunity and am seeking your guidance before bringing anything formal next month.

#### 8.) Other Activities

- a. Bakersville was a huge hit! Everything went very smooth and the crowds waiting were less than anticipated but that made for about 600 happy riders who didn't wait for hours!
  - i. Dan, Josh, and Myself provided logistical support
  - ii. Jackie and Jen were in restaurant day of
  - iii. Cameron and Michael volunteered to help set up and performed during the event scaring people
  - iv. All maintenance crew helped set up and tear down
  - v. Many thanks to our team for providing an awesome level of support and making this event a hit with ZERO issues!
- b. I met with Dale Snyder, our rep for "Seven Energy" where we have our contract for gas/electrical. Our contract is saving us about 150% compared to market rate. Good savings for our district with this contract.
- c. Proceeding with Strategic plan
  - i. Met with 4 commissioners as of this writing and will enter and update as input is provided prior to bringing to full board.
- d. Developing community survey to be issued in early 2023
- e. Attended a presentation by Office machine consultants on IT professional services as our person is looking at retiring and we will need to replace at or before he decides to officially be done.
- f. Spoke with both lighting crews about upcoming year. We will be assisting in an appeal for volunteers, spoke about shelter timelines, and also dates for the event. Our hope is it give them as much time as possible as their displays grow year after year!

- g. Met with Kris from Jager Agency and a rep from IParks in advance of their submission of formal pricing for our insurance for the upcoming year
  - h. Christy and I attended an election webinar thru IAPD in advance of upcoming election.
    - i. Packets are now available, and notice has been posted
- 9.) In the parks
- a. Staff cleaned up Trees and debris from storm that caused minor damage in late Sept. 2 portions of trees came down on golf course.
  - b. Hosted the IHSA girls golf sectional with KHS
    - i. 112 Young ladies participated with Mya Mirocha of Kewanee qualifying and ultimately placing 8<sup>th</sup>!
  - c. Completed the season with KHS girls tennis and received very kind feedback from head coach Havelka on our team
  - d. Hosted late season softball tournament at Northeast park for ballhawks
  - e. Pre and post Bakersville prep and clean up
  - f. 19<sup>th</sup> hole has begun winding down for the season and is closing at 2pm and will close for season at end of business on Oct 31
  - g. Worked with city to repair culvert block on 11<sup>th</sup> St, just past cart barn.
  - h. Closing down of shelters, water lines, and other winter prep will begin shortly
  - i. Tore out steps on 16 and will be pouring with concrete to make path
  - j. Most parks staff have been seasonally laid off or returned to school and others are winding down their season

#### COMMISSIONER COMMENTS

Commissioner Verstraete: Andy you did a good job, nice presentation.

Commissioner Morey: Bakersville was fun to see it back.

Commissioner Heberer: Asked about Mike Perva our IT professional and the meeting Director Dwyer attended with office consultants on IT professional services. He explained that Mike is looking at retiring and he wanted to know what they have to offer. Commissioner Heberer asked if Clark Blair has been in touch about EE Baker Fund, Director Dwyer said he would get in touch with him.

Commissioner Kapacinskas: Thanks to everyone on the hard work on Bakersville. She would like a closed session on next meetings agenda.

President Brackett: He appreciated everyone for the hard work day to day for everything and sure the citizens in our community do to.

**With nothing further to discuss President Brackett entertained a motion to go into closed session. Commissioner Kapacinskas motioned to go into closed session. Commissioner Heberer seconded the motion. All in Favor. Motion Passed. 5-0**

#### CLOSED SESSION

- a. Sec. 120/2. C-1 Open Meetings The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body

#### ADJOURN

**With nothing further to discuss President Brackett entertained a motion to adjourn the closed session. Commissioner Kapacinskas motioned to adjourn the closed session. Commissioner Heberer seconded the motion. All in Favor. Motion Passed. 5-0**

**With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner Kapacinskas motioned to adjourn the meeting. Commissioner Heberer seconded the motion. All in Favor. Motion Passed. 5-0**