

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday November 17, 2022 at 5:30 PM.

Present: President Steve Brackett, Commissioners, Paula Kapacinskas (teleconference), Jim Heberer, Nichelle Morey, Director Andrew Dwyer, Secretary Christy Jackson-Ehnle, Jennifer Russell (Regional Media), David Pistorius (First Midstate), & Kris Grier (Jager Agency, Div. Dimond Bros.)

Absent: Commissioner Verstraete

1. CALL TO ORDER
 - a. Roll Call

President Brackett entertained a motion to allow Commissioner Kapacinskas to teleconference the board meeting. Commissioner Heberer motioned to allow Commissioner Kapacinskas to teleconference the board meeting. Commissioner Morey seconded the motion. Motion Passed. 4-0

2. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:

- i. Regular Meeting October 20, 2022

- b. CONSIDERATION OF FINANCIAL STATEMENTS

- c. CONSIDERATION OF BILLS FOR APPROVAL

Commissioner Heberer motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 4-0

3. PUBLIC COMMENT: None

David Pistorius (First Midstate) was present to explain the GO Bond for 2022 and that the \$535,041.50 will be deposited into the GO Bond account on December 7, 2022.

Kris Grier (Jager Agency, Div. Dimond Bros.) was present to discuss the two choices of insurance available for the park district, ICRMT and IPARKS for 2022-2023. He explained the differences and the cost of each.

David Pistorius was present to explain the GO Bond purchase for 2022 and the \$535,041.50 will be deposited into the GO Bond account on December 7, 2022.

Kris Grier was present at the meeting to discuss the two choices of insurance available ICRMT and IPARKS for 2022-2023. He explained the differences and the cost of each.

4. NEW BUSINESS

- a. Consideration of Ordinance No. 368: “An Ordinance providing for the issue of General Obligation Park Bonds, Series 2022, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of outstanding bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.”**

Commissioner Kapacinskas motioned to accept Ordinance No #368.

Commissioner Morey seconded the motion. Motion Passed. 4-0

- b. Selection of Park District Insurance Carrier for 2023**

Commissioner Heberer motioned to approve IPARKS Insurance for 2022-2023. Commissioner Kapacinskas seconded the motion. Motion Passed. 4-0

- c. Consideration of Resolution No. 14: Authorizing Executive Director to execute Charter Sponsorship with Boy Scout Troop 4180 of Kewanee**
Commissioner Morey motioned to accept resolution No 14.

Commissioner Kapacinskas seconded the motion. Motion Passed. 4-0

- d. Consideration of Resolution No. 15: Authorizing Executive Director to enter into agreement for remote data backup and antivirus coverage**
Commissioner Kapacinskas motioned to accept Resolution No 15.

Commissioner Morey seconded the motion. Motion Passed. 4-0

- e. Discussion about formation of 501c3 foundation for Park District**

- f. Discussion and selection of activity rates for 2023**

Director's Report

- 1.) Official Invitation to bid on canopy roof has been issued and responses are due on December 7th.
- 2.) Enclosed in your packet is a template/example form of the G.O. Ordinance. Historically, the pricing comes in the day of (This Thursday). David will prepare and bring the completed document to the meeting and give a full explanation of rates and costs prior to consideration.

- 3.) Performed price comparison with other local golf courses, pools, as well as cost analysis on other programs. Attached are my findings and recommendations to be brought for discussion as we set rates for upcoming year.
 - a. Fuel and Labor are big drivers for costs at golf course.
 - b. Labor and chemical are drivers at Pool.
 - c. Labor is big driver of cost for programming.
- 4.) Invitation to bid has been issued and local contractors contacted on submission process.
- 5.) Dates have been set for "Holiday Shutdown" for 2022. Park Offices and facilities will be closed on the following: Thanksgiving day and day after ("Black Friday"). We will also observe Christmas Eve on Friday December 23 and New Year's Day on Monday January 2, 2023. All staff will be off during these times. We will, however, be ready to meet any demands that arise during these periods.
- 6.) Other Activities
 - a. Updated SAM(Federal Gov) and GATA(Illinois Grant portal) Information as required yearly.
 - b. Worked with our friends at Kewanee Walmart who donated left over potting soil to be used on a project Barb Salisbury is doing where she will plant wildflowers between skate park parking lot island.
 - c. Executed agreement with Mark Russell on farmland
 - d. Have begun conversations with Bi-state regional commission to prepare formal comprehensive plan and also planning and preparation for OSLAD 2023. They will offer assistance in form of templates and review while we compile and develop.
 - e. Participated in Central School's career fair
 - f. Issued bid invitation for stump removal at Chautauqua Park. Other Parks will most likely follow as we complete dead tree removal campaigns.

g. Progressing and working with software companies to find the best fit and value for park district. I hope to have a proposal and recommendation next month.

h. Inducted in as member of Elks as of this past Monday

7.) In the parks

a. Spraying year end

b. Closing down and winterizing, pool and shelter houses, fountain

c. Shadowbox went down at Windmont due to wind as well as a tree on south end. Partial tree down at Northeast entrance during same timeframe.

d. Completed concrete project on 16 tee box

e. Planted first wave of Tree's from trees forever grant. Able to obtain more mature trees on year end deals. "Official" planting and public event slated for spring.

f. Trenched in electrical for box at new maintenance building

g. Planted 4 trees for Trees forever grant

COMMISIONER COMMENTS

Commissioner Morey: Likes the new stuff that is coming up.

Commissioner Heberer: Asked about getting the fence fixed that a car struck at Northeast Park. Director Dwyer said that it was repaired the best they could, the car was uninsured, and the repairs didn't meet the deductible. How much is it going to cost for Gutschlag to finish the new maintenance building that he is working on the electrical, & he would like a rough estimate of the costs.

Commissioner Kapacinkas: She seen on Facebook that Windmont need volunteers for Saturday the 19th it is a huge event for our community, wanted to bring to attention. Director Dwyer told her it was cancelled right before the meeting; they ran out of tape.

President Brackett: Gone through a lot of discussion good things here that we are doing. Like the fact to get insurance less than the year before.

ADJOURN

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner Heberer motioned to adjourn the meeting. Commissioner Morey seconded the motion. All in Favor. Motion Passed. 4-0