

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday March 16, 2023 at 5:00 PM.

Present: President Brackett, Commissioner Kapacinskas, Commissioner Heberer, Commissioner Verstraete, Commissioner Morey, Director Andrew Dwyer, Jennifer Russell (Regional Media), Michael Heberer, Jackie Diediker (Braveheart Attendee)

Absent: Secretary Christy Jackson-Ehnle

CALL TO ORDER

Roll Call

1. CONSENT AGENDA

1. CONSIDERATION OF MINUTES:

1. Regular Meeting February 16, 2023

2. CONSIDERATION OF FINANCIAL STATEMENTS

3. CONSIDERATION OF BILLS FOR APPROVAL

Commissioner Verstraete motioned to approve Consent Agenda. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

2. PUBLIC COMMENT: None

3. NEW BUSINESS

1. Public Hearing: Ordinance No. 370:

Commissioner Verstraete motioned to open public hearing. Commissioner Morey seconded the motion. Motion Passed. 5-0

No comments were heard.

Commissioner Verstraete motioned to close the public hearing and Commissioner Heberer seconded the motion pass 5-0

2. Consideration of Ordinance No. 370: Final Approval: Annual appropriation Ordinance.

Commissioner Verstraete motioned to approve Ordinance 370. Commissioner Morey seconded the motion. Motion Passed. 5-0

3. Consideration of Resolution No. 21: Appointing Secretary of the board

1. Director Dwyer indicated this appointment will be until new secretary takes this role at the May meeting for appointment of officers

Commissioner Verstraete motioned and Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

4. Consideration of Resolution No. 22: Updating Signatures on Bank Account
1. Discussed how people are designated on each account

Commissioner Heberer motioned to approve. Commissioner Verstraete seconded the motion.
Motion Passed. 5-0

5. Consideration of Resolution No. 23: Appointing IMRF Agent of the District

1. Discussed how this is temporary and about getting 2 persons to be agent

Commissioner Heberer motioned to approve. Commissioner Verstraete seconded the motion.
Motion Passed. 5-0

6. Consideration of Resolution No. 24: Purchasing Limits for Staff

1. Commissioner Heberer questioned the limits being brought forth and also concerns about spending and what would happen if a majority voted no.

Commissioner Verstraete motioned to approve. Commissioner Heberer seconded the motion.
Motion Passed. 4-1 with Commissioner Heberer voting No

7. Special Use Request: Braveheart Children's Advocacy Center- 5k April 29th – 10AM Baker Drive shut down and use of Green space at main entrance.

1. Discussed logistics and support of the event

Commissioner Morey motioned to approve request. Commissioner Verstraete seconded the motion. Motion Passed. 5-0

4. REPORT FROM DIRECTOR

1. We are live with Software! 157 Soccer Registrants, 459 users, and quite a few reservations for facilities!

2. OSF reached out about potential to sell old hospital property to us. I indicated we would listen however our goal would be more partnership focused over purchasing the ground. They are taking that idea back again and seeing where they are with it.

3. We have hired Michael Hall to fill our full time vacancy in maintenance. He was a seasonal employee and has mechanical knowledge, a good work ethic, and performed well in his seasonal role prior to promotion.

4. Birth to Five has reached out about hosting a spring break style event at the 19th hole.

We are working with them to plan the event and will be considered a partner of theirs in it. Event will be March 29th and promotion going out soon.

5. We have been engaged by the City's Humans relations committee on a joint venture which will be a fundraiser for both us and them in the form of a "adult field day" Games would include: kickball, dodgeball, redlight/greenlight, tug, of war etc... This will be held Sunday July 2 starting at 1 pm at Chautauqua Park.

6. Other activities

1. Scholarships with updated language have been sent out to both High Schools! Will be following up at beginning of April. competitive. b. Assisted 19th hole staff and started shed staff on advertising for hiring

2. . We have had 2 vehicular incidents at parks this month: 1. a vehicle being towed via chain somehow crashed into dog bag station and trash can at Golden Ave.

Entrance to Baker Park. 2: a stolen vehicle was crashed into Eastern fence of Case fields and abandoned. Fence was damaged and then dog waste station and trash can were both wrecked. Both are estimated to be at a cost of \$500 or less to repair.

3. Stumps have been removed at Chautauqua
 4. Have inquired about timeline for new playground. Still on target for end of this month as of now
 5. Set date for movie in the park which will be held June 3
 6. Held conversations with Joe Desmit, Bobby Oldeen, and also hatchery to get order in. Flyer is done and promotion of event will be starting soon.
 7. Followed up with Musco lighting about a light that has been out since last fall. They have now moved this to the top of their list as somehow it fell through the cracks and will be repaired under warranty.
 8. Covering secretarial position and engaging assistance from Compton to ensure new hire has adequate training and opportunity to excel in position
 9. Worked with Braveheart to line up their 5k which you will see as a special use request. They want to shut down park for about 2 hours to complete their event.
- 7.) In the parks

Golf course has been prepped for opening and will be opening as soon as weather permits.

Concrete has been poured in a few spaces of the new maintenance building as staff will begin utilizing certain areas for storage.

We have started prepping parks for the spring season with many things such as batting cages, fences, speed bumps going out

COMMISSIONER COMMENTS

Commissioner Verstraete: Thanked Director Dwyer for everything.

Commissioner Morey: Says the same as Commissioner Verstraete

Commissioner Heberer: Asked about MVR checks, cell phones, and allowance in contract. Asked about Director Dwyer contract and benefits. Asked for wage cap for all employees.

Commissioner Kapacinskas: Excited about online software. When restaurant and golf opening. Thank Director Andy for all he has done.

Commissioner Brackett: Thanked Director Andy and excited for golf to open.

6 ADJOURN

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner Heberer motioned to adjourn the meeting. Commissioner Verstraete seconded the motion. All in Favor. Motion Passed. 5-0. Adjourned at 5:51pm.