**Minutes**

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday May 18, 2023

Present: President Brackett, Commissioner Kapacinskas, Commissioner J. Heberer, Commissioner M. Heberer, and Director Andrew Dwyer

Absent: Commissioner Morey

1. CALL TO ORDER

Roll Call

1. CONSENT AGENDA
   1. CONSIDERATION OF MINUTES:
2. Special Meeting May 4, 2023
   1. CONSIDERATION OF FINANCIAL STATEMENTS
   2. CONSIDERATION OF BILLS FOR APPROVAL  
       i. Totaling $189,618.53 for the Month of April 2023

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner M. Heberer seconded the motion. Motion Passed. 4-0

1. PUBLIC COMMENT: None
2. NEW BUSINESS
   1. **Presentation of “A Child’s Best Friend” award to selected recipients.**
   2. **Revisitation and discussion of wage range for full times employees**
   3. **Consideration of Resolution No. 28**: Authorizing Executive Director to enter into agreement with YMCA for staffing management of Oasis for 2023.

Commissioner Kapacinskas motioned. Commissioner J. Heberer seconded the motion. Motion Passed. 0-5

1. REPORT FROM DIRECTOR
2. YMCA pool partnership. Here are some financial facts to consider.
   1. For 2022, we paid 4.94% of pool employees wages into Workmans comp insurance for pool employees. This totaled $2,572.99 for the year.
   2. FICA – 3,984.54 for 2022
   3. Lifeguard cert reimbursements $2,235 for 2022
   4. Payroll $52,085
   5. Payroll divided by 12 = 4,340
3. Working with insurance on storm- tracking everything, from hours to equipment and materials. Taking bulk of my time this past month.
   1. Met with Adjuster for multiple days
   2. Met with field rep for initial visit as well
   3. Working with contractors, crews, and volunteers.
   4. Informing board of updates as necessary
   5. Utilizing media and social media to assist is disseminating info about parks
4. Irwin has sent engagement letter for Audit, I have begun working on
5. ICRMT has sent work comp audit numbers and oi have went thru and verified accuracy and have closed out that with final payment sent.
6. Verified tax computation report and sent to County for 2023 levy.
7. Other activities
   1. Installation of the Chautauqua Playground started on April 3 and completed on April 7
      1. Any ideas on a date for an opening?
   2. Met with all 3 men’s golf leagues and set up schedule and everything else for the year.
   3. Met with KHS athletic director on fall sports.
   4. Developed a seasonal preventative maintenance plan with Desmit heating and cooling to ensure systems are in proper working order before it heats up.
   5. 19th hole is open and have been assisting in quite a few ways to get things they need for the year.
      1. Water line break on 4/14 in basement. Repaired same day.
   6. Completed Junior Achievement lessons at Irving school
   7. Attended 2 legislative breakfast and held conversations with representative Weaver and also staff from Senator Anderson.
   8. Met with new YMCA Director about partnerships, ideas, and just to get to know one another.
   9. Attended LOWV candidate forum prior to election
   10. Attended IMEG/IDOT open house on Rt 81/6th st project for expansion to include walking/bike path
8. In the parks
   1. Storm cleanup
   2. Water on at GC and spraying for start of year
   3. Prepping ball diamonds and soccer fields
   4. We have started prepping parks for the spring season with many things such as batting cages, fences, speed bumps going out.
   5. Staff are coming back as needed and will be in full swing soon with grass growing.
9. COMMISIONER COMMENTS

Commissioner M. Heberer: No Comments

Commissioner Morey: Apologies for Tardiness

Commissioner J Heberer: Windmont-Pool-IMRF- Wood-Bathroom at the Golf Course-Replacing tables from storm damage

Commissioner Kapacinskas: Thank Blue Jay & LAMCO. Thank you to Director, Andy Dwyer for evolving the community in the activities with new paly ground equipment at Chautauqua Park and planting of the trees.

Commissioner Brackett: Tree Services -Thanks Good Pathways

1. CLOSED SESSION

**Sec. 120/2. C-1 Open Meetings The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body**

Commissioner J. Heberer motioned to enter closed session. Commissioner Morey seconded the motion. Motion Passed. 5-0

1. CALL TO ORDER: Closed session of Kewanee Park District board meeting to order at 5:55 pm on May 18, 2023.

ROLL CALL

1. Adjourn Closed Session 6:16 pm on May 18, 2023

Commissioner Kapacinskas motioned to enter closed session. Commissioner Morey seconded the motion. Motion Passed. 5-0

1. Action Taken from Closed Session  
   1. Approval of at will or contracted employment for Executive Director: Dies for lack of motion.
      1. As Director is currently working as an “at will” employee, this arrangement will continue in lieu of contract.
2. ADJOURN

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner J Heberer motioned to adjourn the meeting. Commissioner Kapacinskas seconded the motion. All in Favor. Motion Passed. 5-0