

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday July 20, 2023, at 5 p.m.

Present: President Brackett, Commissioner Kapacinskas, Commissioner J. Heberer, Commissioner Morey Commissioner M. Heberer, Director Andrew Dwyer, Secretary Heather Haga and Jennifer Russell (Regional Media)

### 1. CALL TO ORDER

Roll Call

### 2. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:
  - i. Regular Meeting June 15, 2023
- b. CONSIDERATION OF FINANCIAL STATEMENTS
- c. CONSIDERATION OF BILLS FOR APPROVAL
  - i. Month of June 2023

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner M. Heberer seconded the motion. Motion Passed. 5-0

### 3. PUBLIC COMMENT: None

### 4. NEW BUSINESS

- a. **Discussion and determination of short-term investments with Financial Advisor, Randy Carton, People National Bank**

Commissioner Morey motioned to approve Consent Agenda. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

- b. **Consideration of Special Use Request: Buddywalk for Down Syndrome**  
October 24, 2023 @ Windmont Park

Commissioner M. Heberer motioned to approve Consent Agenda. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

- c. **Consideration of Special Use Requested: Street Basketball Tournament**  
September 2, 2023 – Northeast Park, Case parking lot.

Commissioner J. Heberer motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

- d. Discussion and determination of Golf Hall of Fame inductee(s):** Will be discussed in August meeting.

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner M. Heberer seconded the motion. Motion Passed. 5-0

- e. Discussion and approval of “Final Design” for solar canopy.**

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

## 5. REPORT FROM DIRECTOR

1. Insurance update. 6/26/23 Reached out to a board member for IParks and explained situation as well as lack on communication and had our adjuster on the phone after inability to contact within a few minutes. Check was delivered on 7/11/23
2. I have included prices given me for new playgrounds with examples. We have targeted 125k max for this project and based on communication from one vendor, a good basis for a 100k project is 62k in structure, around 5k for delivery and then about 35k for install with prevailing wage. As you can see, the examples I have given are all in that vicinity. My focus for this is: to be big/engaging enough for the big kids(climbing etc), access to a slide for the smaller kids, and then as few “writable spaces” as possible to help deter vandalism. I would like all of your feedback and then plan to bring a formal request for purchase next month.
3. Buddy Walk for Down syndrome
  - a. October 14 and would start around 8am and over by about 2
  - b. I will be asking them to come with a special use request if s desired, but I do not think it will be impactful on our normal operations at that location, that time of year.

4. Harry Russell Basketball tournament.
  - a. As this is not backed by a specific organization, I plan to charge a use fee for cleanup and any setup we may do.
5. Had a meeting with Mark Russell and inquired about short term investments to maximize our tax dollar. I asked him to look at 6 month CD's among other items to help utilize funds that sit for a time once levy and GO payments hit. He will be in attendance to discuss options but as of today a 9 month CD yields 4.9% where our general account accrues interest at .60% and a 6 month cd also yields at >60% as well. We can look at incremental investments that would keep us in a good financial status as well as minimal to no exposure to loss. If we pull money out, remainder just has to stay in 1 month longer.
6. Other activities:
  - a. Announced this years lunch and learn and will be focused on baseball and it will be at Northeast Park Shelter. Meal RSVP's are live and taken at office.
  - b. Will be hosting an Employee appreciation party to close out the summer. Will be at the pool and will have pizza for staff.
  - c. Prepping for labor day
  - d. Will be repainting portions of interior office(Entry way, halls, kitchen) – received multiple prices and have went with low vendor of Jon Jagers
  - e. Spent a large majority of time working with restaurant staff and issues
  - f. Had a training and call with Recdesk about the opportunity to convert our whole website to their platform and would effectively eliminate the current site and incorporate it into their side. I am investigating the process and other examples to see if this is viable.
7. City of Kewanee has asked us about a restroom at Liberty Park. I indicated that as the property belongs to the city, our initial desire is to not place a restroom their and then suggested they place a temporary restroom to gauge use and/or abuse.

8. In the parks

- a. Pulled concrete of old signs
- b. New signs going in
- c. Storm cleanup
- d. Full swing of baseball season
- e. Grinding reels and mechanical work as mowing slowed
- f. Mowing and weeding a ton since rain has picked up
- g. Spraying – Fungus is high right now and we are treating

6. COMMISSIONER COMMENTS

Commissioner M. Heberer: No Comment this month

Commissioner Morey: Asked about teams for baseball/softball and if we have updated equipment.

Commissioner J Heberer: How are the teams picked for sport events. Asked about golf days, the numbers are down and if there are any ideas to get more events to the golf course.

Commissioner Kapacinskis: Asked about getting free standing chairs in parks. Lunch and learn with Dean Karau and talking about the 100<sup>th</sup> year at Northeast, she thanked Director, Andy for organizing this event. She would like to look at ideas early for 2024 100<sup>th</sup> year at Baker Park.

President Brackett: Not much to say- has been to the parks and people are utilizing all the facilities that they have available.

7. CLOSED SESSION

**Sec. 120/2. C-1 Open Meetings The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.**

Commissioner Kapacinskis motioned to enter closed session. Commissioner M. Heberer seconded the motion. Motion Passed. 4-0

1. CALL TO ORDER: Closed session of Kewanee Park District board meeting to order at 6:05 pm on July 20, 2023

## ROLL CALL

2. Adjourn Closed Session 6:47 pm on July 20, 2023

President Brackett motioned to enter closed session. Commissioner M. Heberer seconded the motion. Motion Passed. 5-0

8. ADJOURN

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner Kapacinskas motioned to adjourn the meeting. Commissioner J. Heberer seconded the motion. All in Favor. Motion Passed. 5-0