

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday October 19, 2023.

Present: President Brackett, Commissioner Kapacinskas, Commissioner J. Heberer, Commissioner Morey Commissioner M. Heberer, Director Andrew Dwyer, Secretary Heather Haga and Jennifer Russell (Regional Media)

1. CALL TO ORDER

Roll Call

2. Conduct of Public Hearing concerning the intent of the Board of Park Commissioners to sell 559,000 Park Bonds for Park purpose.

President Brackett entertained a motion to close the public hearing. Commissioner Kapacinskas motioned to close the public hearing. Commissioner Morey seconded the motion. Motion passed. 5-0

3. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:
 - i. Regular Meeting September 21, 2023
- b. CONSIDERATION OF FINANCIAL STATEMENTS
- c. CONSIDERATION OF BILLS FOR APPROVAL
 - i. Month of September 2023

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

4. PUBLIC COMMENT: None

5. NEW BUSINESS NEW BUSINESS

a. Selection of Property and Liability Insurance Carrier for 2023-2024

Commissioner M. Heberer motioned to approve Consent Agenda. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

b. Selection and Assignment of Delegates for IAPD Annual Business Meeting

Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

c. **Consideration of Resolution No. 34:** Purchase of used work truck with plow
Commissioner M. Heberer motioned to approve Consent Agenda. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

d. **Consideration of Resolution No. 35:** Purchase of used forklift
Commissioner J. Heberer motioned to approve Consent Agenda. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

e. **Consideration of Resolution No. 36:** Approval of Sand Filter and Diode Overhaul for Oasis Aquatic Center
Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

f. **Consideration of Resolution No. 37:** Purchase of 2 zero-turn mowers
Commissioner J. Heberer motioned to approve Consent Agenda. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

g. **Consideration of Ordinance No. 371:** Disposal of Excess Equipment
Commissioner Morey motioned to approve Consent Agenda. Commissioner M. Heberer seconded the motion. Motion Passed. 5-0

h. **Consideration of Resolution No. 38:** Awarding contract for solar canopy construction
Commissioner Kapacinskas motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

6. REPORT FROM DIRECTOR

1. Awarded Trees forever grant again this year! 10 trees at just over \$1,800 went in this fall. Warranty trees, insurance
2. Bakersville was a success. Over 600 tickets were sold.
3. We have been approached by a subsidiary of Berkshire Hathaway about a potential lease program for our farm ground. Currently we receive \$2400/year. We could reach over \$12,000 year should we enter into a solar lease. I plan to run this down further .
4. Kendra Appenehimer and Michelle Ensley have stepped up and taken the roles of Restaurant Manager ad then Kitchen Manager. These 2 have worked very well together, been reliable in absence of others. Stepped in and up to learn and help

expand restaurant. I am excited to work with these 2 as they exhibit great teamwork and a welcoming environment for staff and customers.

5. A good bulk of my time has been spent working on procedural tasks including, insurance, insurance renewal, acquisition preparation, and restaurant transition etc. Been a busy month spread out in many areas.
6. Other activities:
 - a. Set restaurant schedule for winter Beginning Sunday Nov 5th. We will also be offering holidays parties and Kendra will be point on that with Casandra in charge of ambiance for the events.
 - b. Working with Heather on quite a few tasks that she is becoming acclimated to as the slower season starts.
 - c. Conducted audit of part time staff hours to ensure we remain under 1k per while also verifying staff levels are adequate to perform necessary duties. Adjustments made as well.
 - d. Playground ship date is scheduled for 11/1 as of now.
 - e. Took out another 50K cd this week.
 - f. Spoke with Eagle enterprise about recycling bins for plastic bottles to be set up at Northeast Park. Will be discussing further and logistical options/hurdles.
 - g. Ordering replacement signs for golf course/drive for paying attention and then also new one way signs.
 - h. Tee Marker sign was stolen from hole # 3 tee. We filed police report and have been looking for it in woods.
 - i. Drinking fountains from Martin Engineering partnership have arrived. Will be installing next season
 - j. Christmas lighting crews have begun
 - k. Worked on Solar canopy bids and making determination to go forward or reconsider current options.
 - l. Still progressing through insurance claims. Submitting retro invoices, reporting, payments etc are tasks currently being finalized.

- m. We have assessed pickle ball courts and if anything is needed to be done it will be in the form of some sort of expansion sealant to go into cracks. I have left it to maintenance to handle as necessary.
- n. Maintenance is beginning to shut down water at parks for season.
- o. Maintenance has been working to install memorials as well as planting trees. They are doing an awesome job!

7. COMMISSIONER COMMENTS

Commissioner M. Heberer: No Comments

Commissioner Morey: No Comments

Commissioner J Heberer: Talked with Director, Andy about a few things before, would like to review Strategic Plan to get in right path.

Commissioner Kapacinkas: Good things happen with Bakersville, she saw some pictures.

President Brackett: Talked about getting guard rail by 16.

- 8. At 5:49 pm on October 20, 2023, Commissioner J. Heberer Seconded a motion made by President M. Heberer to enter Closed Session to consider Kewanee Park District board meeting. Roll Call

- a. **Sec 120/2. C-1 Open Meetings Review consideration for release or necessity for closed sessions minutes and recordings to remain confidential.**

At 5:56 pm, President Brackett entertained motioned to exit closed session. Commissioner M. Heberer motioned to exit closed session. Commissioner Morey seconded the motion. Motion Passed. 5-0.

9. ADJOURN

With nothing further to discuss President Brackett entertained a motion to adjourn the meeting. Commissioner J. Heberer motioned to adjourn the meeting. Commissioner Kapacinkas seconded the motion. All in Favor. Motion Passed. 5-0 at 5:57 p.m.