

## Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday February 20, 2025 at 5:00 PM.

Present: President Kapacinkas, Commissioner Brackett, Commissioner J. Heberer, Commissioner Morey, Commissioner M. Heberer, Director Andrew Dwyer, Secretary Heather Haga, Clark Blair and Chris Roginski

1. CALL TO ORDER
  - a. Roll Call
  
2. CONSENT AGENDA
  - a. CONSIDERATION OF MINUTES:
    - i. Regular Meeting January 16, 2025
  - b. CONSIDERATION OF FINANCIAL STATEMENTS
  - c. CONSIDERATION OF BILLS FOR APPROVAL
    - i. Month of January 2025

Commissioner Brackett motioned to approve Consent Agenda. Commissioner Morey seconded the motion. Motion Passed. 5-0

3. PUBLIC COMMENT: None
  
4. NEW BUSINESS

- a. **Annual Presentation E. E. Baker Trust – Clark Blair**
- b. **Consideration of Ordinance No. 377:** Annual appropriation Ordinance. Presentation and passage to call for publication and notice to public with final approval on March 20, 2025 at 5 p.m.

Commissioner J. Heberer motioned to approve. Commissioner M. Heberer seconded the motion. Motion Passed 5-0

- c. **Consideration of Resolution No. 59:** Awarding Electrical contract for OSDLAD Grant Splashpad

Commissioner Morey motioned to approve. Commissioner J. Heberer seconded the motion. Motion Passed 5-0

Approved MSI

**d. Consideration of Resolution No. 60: Awarding Plumbing contract for OSDLAD Grant Splashpad**

Commissioner J. Heberer motioned to approve. Commissioner Brackett seconded the motion.  
Motion Passed 5-0

Approved MSI

**e. Selection of concession stand operator for 3 year contact**

Commissioner J. Heberer motioned to approve. Commissioner Morey seconded the motion.  
Motion Passed 5-0

Approved DFreeze

**f. Consideration and Approval of Updated Employee Policy Book**

Commissioner M. Heberer motioned to approve. Commissioner Morey seconded the motion.  
Motion Passed 5-0

**g. Approving IT stipend for Mike Perva for 2025**

Commissioner J. Heberer motioned to approve. Commissioner Brackett seconded the motion.  
Motion Passed 5-0

**5. REPORT FROM DIRECTOR**

The monthly meeting of the Board of Commissioners will be held on February 20th at 5p.m. This meeting has most of my work evidenced in the new business, however, any additional updates are below. This meeting we intend to update our employee policy manual and from there I hope to obtain your feedback on updating the “Park District Code” which you all have an unaltered copy of for notes and recommendations to be made.

1. Tornado/insurance – We have been paid and have paid our vendors, we have a small amount of work outstanding and once that is complete, we will submit final invoices to close out.
2. Windmont Park pickleball/basketball. Done and pickleball posts will be going in as soon as weather breaks.
3. School District Baseball/softball fields. How do you want to approach our next steps? I can schedule a meeting with Rebecca Baney, or we can draft a letter to her

outlining our stance and desire to proceed (or not) based on your thoughts. I do not believe we should put capital or any park funds towards this. Our costs will be realized in the upkeep and any additional work that would need to be done that isn't encased in the project.

4. The silt survey has been completed and we are awaiting the results. As Kevin Newton has transitioned away from the City. I have begun communicating with Gary Bradley. From his statements, we should be able to move on this in a timely manner. I will keep pressing.

5. Enclosed you will find the 2 CONCESSION BIDS. Jim and Paula served on this committee and will be making a recommendation for contract award at the meeting. Your input is valued as well and if you have feelings one way or another, your input is valued and wanted as we address at the meeting. I believe

both bids to be able to be awarded as they are almost identical. We would hammer out finer details of repairs or improvements in lieu of payment if that is a route we would like to go(I would recommend that we do proceed and waive fee with work completed that is to be spelled out).

6. Splash pad – I also spoke to the city about water for the splash pad. Gary and Myself both agree that an appeal may be best from board to board therefore we should coordinate and set a date to speak to the City Council regarding our request. Paula has agreed to join and present the request, but if 1 more member would attend, that would be most useful. I have used the stance that we are not wanting to put that cost onto the taxpayer twice and would appreciate and any all relief the city can offer in the form of water, sewer, meter fees being alleviated from the bill. I also indicated that we have placed a restroom facility into the plan, as the city requested roughly 2 years ago. I hope they see we are trying to do what's best for the community and will join us as we improve our neighborhoods through updating our parks!

7. We also need to start considering our options for "Child's Best Friend". Recommendations you may have would be great!

8. Other activities:

a. Heather now has new computer and up and running

b. Soccer Registration is now live

c. Baseball diamond rentals are now live as well for the year

- d. Easter Egg hunt date has been set for April 12th with rain date on 19th.
- e. Fishing rodeo is set for June 7th
- f. Movie in Park is set for Friday June 27th of the baseball diamonds.
- g. Pride fest is set for Saturday June 28th.
- h. Working to Schedule golf playdays with organizations who held them last year. Inquired with a few others about possibility of hosting as well.

1. COMMISIONER COMMENTS – Items 7- Commissioner comments

Commissioner M. Heberer    Nothing at this time.

Commissioner Morey        Conference in Chicago was fun and lots of ideas from other parks. She would like to see other activities like Yoga, this would bring other groups of people to the parks.

Commissioner J. Heberer    Pool needs and asked about the fence that needs repaired at Northeast from accident. Jim asked about new opportunities for tree businesses.

Commissioner Kapacinskas   Still consider a pickleball workshop and had a great time at the conference in Chicago.

Commissioner Brackett       Things are progressing in the parks. The splash pad will show what we have been working on and continue to keep going with other projects.

2. ADJOURN

With nothing further to discuss President Kapacinskas entertained a motion to adjourn the meeting. Commissioner Brackett has motioned to adjourn the meeting.

Commissioner M. Heberer seconded the motion. All in Favor. Motion Passed. 5-0

Adjourned at 6:26

Secretary Signature \_\_\_\_\_ Date \_\_\_\_\_

