

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday October 16, 2025, at 5 p.m.

Present: President Kapacinskas, Commissioner J. Heberer, Commissioner Morey, Commissioner Backett, Commissioner M. Heberer, Director Andrew Dwyer, and Secretary Heather Haga,

1. CALL TO ORDER

Roll Call

2. Public Hearing concerning the intent of the Board of Park Commissioners to sell \$663,000 Park bonds for Park purpose. Public Hearing to order at 5:00 pm on October 16, 2025.

Commissioner Brackett motioned to approve. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

3. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:
 - i. Regular Meeting October 16, 2025
- b. CONSIDERATION OF FINANCIAL STATEMENTS
- c. CONSIDERATION OF BILLS FOR APPROVAL
 - i. Month of September 2025

Commissioner Morey motioned to approve Consent Agenda. Commissioner Brackett seconded the motion. Motion Passed. 5-0

4. PUBLIC COMMENT: None

5. NEW BUSINESS

- a. **Termination of existing underwriter/placement agent engagement and selection of underwriter/placement agent with respect to the district's general obligation park board.**

Commissioner Morey motioned to approve. Commissioner M. Heberer seconded the motion. Motion Passed. 5-0

Terminating Biard as underwriter/placement agent, due to our service team moving to Raymond James Financial.

b. Discussion only: Hiring off duty Police for summer patrol

6. REPORT FROM DIRECTOR

We have begun our wind down on the golf course and with the weather turning cooler, we are seeing the slow down in all areas. Here are a few dates to know and/or confirm attendance to:

- **IAPD Awards GALA 10/24**
- **IAPD Conference 1/28 – 1/31**
- **Park District Christmas Party 12/12**
- **Kids Christmas Party 12/17**

Lastly, please see my full report below.

1. IPARKS has indicated they are converting their policy term to 1/1 thru 12/31 which pushes us back for our renewal. In the meantime, they will be extending us for 1 month(December) at a 1/12 proration of our current premium, which will be less than our next years premium. This is a strategy change within IPARKS and Kris and I have very little sway in this change. This will work for us as well as we can align our levy, budget, and premiums all into one fiscal year.
2. OSLAD – I have prepped a large quantity of documents to file and are awaiting an auditor to affirm our documents and then submit final request. We initially engaged with Darrell Johnson who does our EE Baker audit. He took a look and declined as he does not perform this type of work. I am seeking alternatives.
3. Met with Paula and Dan – Outlined Goals and tasks to be completed this winter. We have a good outline and understanding and expectations of where we want to be through this winter. Attached is a copy of the plan.
4. Still have not had any progress from the city on our TIF application. I will be requesting action on this to coincide with our Chautauqua Park project which will be released for bids later this month.
5. The 19th hole will be closing for the season on or about October 31. We have begun spinning down hours of offerings based on business. We are about -60k

for the year with the restaurant. We will need to make some adjustments for the future for sustainability. Based on individual conversations with you all, we understand by keeping it open for drinks, sales, etc..., we do expect to incur some non-recoverable costs of operation by providing that service.

6. Bakersville was a success again. Feedback has been positive, and the only hiccup was from us not allowing burn pits the night of due to drought concerns etc...
7. We are awaiting some rough numbers from Chris on materials for 19th hole expansion and once those come in we will be compiling and coming with a recommendation on next steps to include approving further A/E, buildout, and other components that will get us to a point where we can bid the project. We are still expecting a mid to late summer of 26 bond issuance and call for projects.
8. Other activities:
 - a. We have 15 plus memberships with the early bird offering for next year.
 - b. Prepping documents to release Chautauqua Park Shelter bids
 - c. Completed tree order, delivery set for 10/22
 - d. Executed Corporate membership with PNB
 - e. ANY INTEREST IN DOING PAINT AT THE PARK AGAIN?
 - f. Scheduling close out/down with implementation team for splash pad. All hands for first shut down to ensure we are all on same page.
 - g. Buddy walk was a success at Windmont on October 4.
 - h. Have delivered picnic tables to a multitude of locations for community events.
 - i. Coordinated with Christmas lighting crews for start dates (NE has started!)
 - j. Maintenance
 - i. Cleared no mow areas
 - ii. Aerified greens
 - iii. Bakersville prep
 - iv. Irrigation
 - v. Starting on seasonal close down

vi. Have been busy on golf with late season warmth

7. COMMISIONER COMMENTS

Commissioner M. Heberer: No Comments

Commissioner Morey: No Comments

Commissioner J Heberer: No Comments

Commissioner Kapacinskas: Meeting with Dan going over what task needs to be completed. Great season thanks to all.

Commissioner Brackett: Problem with people abusing the carts and riding without payment. Maybe someone needs to be at Hole #1 to check receipts and beer inside coolers. The needs to be addressed.

8. ADJOURN

With nothing further to discuss President Kapacinskas entertained a motion to adjourn the meeting at 5:58. Commissioner M. Heberer motioned to adjourn the meeting. Commissioner Brackett seconded the motion. All in Favor. Motion Passed. 5-0