

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday November 20, 2025 at 5 p.m.

Present: President Kapacinskas, Commissioner J. Heberer, Commissioner Brackett, Commissioner M. Heberer, Director Andrew Dwyer, Secretary Heather Haga, Regional Media Mike Berry, Chris Grier, and Adam Holsing

ABSENT: Commissioner Morey

1. CALL TO ORDER

Roll Call

2. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:
 - i. Regular Meeting October
- b. CONSIDERATION OF FINANCIAL STATEMENTS
- c. CONSIDERATION OF BILLS FOR APPROVAL
 - i. Month of October 2025

Commissioner Brackett motioned to approve Consent Agenda. Commissioner M. Heberer seconded the motion. Motion Passed. 4-0

3. PUBLIC COMMENT: None

4. NEW BUSINESS

- a. **Consideration of Ordinance No. 380: An Ordinance providing for the issue of approximately \$663,000 General Obligation Park Bonds, Series 2025, of the District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.**

Commissioner J. Heberer motioned to approve. Commissioner Brackett seconded the motion. Motion Passed. 4-0

Peoples National Bank Kewanee had lowest interest rate

b. Selection of Liability Insurance Carrier for 2026

Commissioner J. Heberer motioned to approve. Commissioner M. Heberer seconded the motion. Motion Passed. 4-0

c. Presentation of years of service award to Commissioner Jim Heberer

d. Announcing of Photo Contest Winners – Mary Ince, Sheri Long, Remi Satkauskas, Amy Belsky

**e. Selection and Assignment of Delegates for IAPD Annual Business Meeting
Commissioner M. Heberer**

Commissioner Brackett motioned to approve. Commissioner M. Heberer seconded the motion. Motion Passed. 4-0

f. Discussion and selection of activity rates for 2026

Will discuss next board meeting

Commissioner M. Heberer motioned to approve. Commissioner J. Heberer seconded the motion. Motion Passed. 4-0

g. Designation of Meeting dates and times for 2026

Commissioner J. Heberer motioned to approve. Commissioner Brackett seconded the motion. Motion Passed. 4-0

5. REPORT FROM DIRECTOR

I gave you all dates to remember last month, well, most of that has changed. Please mark your calendars for the below dates for the Kid's Christmas and Park District Christmas Parties. The IAPD Conference is also sneaking up on us and we need to begin making arrangements to attend.

- **IAPD Conference 1/28 – 1/31 – WILL BE REGISTERING THIS WEEK, PLEASE LET ME KNOW YAY OR NAY (Can register you later but hotel space etc... fills up fast)**
- **Park District Christmas Party Dec 13(NOTE DATE CHANGE) Please RSVP to myself, Heather, or Casandra**
- **Kids Christmas Party 12/16(Moved due to Kewanee School Christmas Programs)**

Lastly, please see my full report below.

1. Secured a 2nd corporate membership with Kewanee Police and Fire.
2. We are in the process of acquiring new POS software for the office, restaurant, and pool. We have been investigating many options and have settled on square with their web based management platform. This will be a significant upgrade to the 19th hole, will ensure better record keeping at the pool and will also allow the office to integrate and run transactions that are outside of recdesk thru the system for efficiency and record keeping Our goal is to have this live by the end of January.
3. Sent draft/proposed IGA with City for care of Mckinley and West Park with Water being the compensation for mowing, trash, and snow removal. With changes at city hall I am unsure if this will proceed. However, as they are the party proposing this IGA, I believe it is on them to sell it to us and I will not be attending their meeting or work sessions to “sell” this to them. It is a win/win proposal where we save on our costs and they would as well.
4. Have been in contact with IDOT about the purchase of the property for their 81 project. The sale will be on agenda for approval next month. I am scheduling a time for them to come out and answer any questions we may have, we can do this in groups to avoid any OMA issues if you all would like to see scope first hand.
5. I have met with Legat about next steps in the process of our proposed expansion. As of now, the plan is to present some preliminary budget numbers and then from there the approval for the next phase of work as outlined in the proposal from Legat at our original selection. I have asked them to break down the costs so you are approving/considering an amount that gets us through Design development and full and complete drawings with renderings and 3d visuals to give us a complete look at the facility. This would get us to the bidding phase where a final decision would then be made once pricing comes in and also affords us an opportunity to issue an alternative bond in parallel.
6. Liberty Vandalism: I provided all of you an update after the incident. Since that time, I have met with the families, began working on procedures for

incidents similar to this, and we have identified the mother and 2 young ladies who committed the vandalism. I believe the police have charged a 14 year old who is from the Pekin area and then a 10 year old from Kewanee was not charged. The mother who was walking the dog was identified but I do not believe she was charged.

7. Other activities:

- a. Still waiting on the “agreed upon procedure” audit to receive final reimbursement from IDNR on the OSLAD grant. Irwin Simic has agreed to complete but will be delayed until around the turn of the year.
- b. Bid documents have been sent out of the Chautauqua Park Shelter renovation. Bids are due prior to next month’s meeting and a recommendation will be coming forth at that time.
- c. Received one FOIA request from former employee requesting all personnel files and time sheet information. Will be completed by time board meeting is held.
- d. Preliminary tax levy: Based on the information provided, EAV increases within the district, and our multiplying factors that limit our tax extension. We have begun building a levy that will be less than 5% increase off of last year’s levy AND will be at a lower rate due to EAV increase over our taxing. This means that while our revenue from levy will be up, the percentage applied to each resident will be lower.
- e. The city of Kewanee is eliminating a TIF district(See attachment) This has no positive effect on us as they have stated their intention to create a new one to replace the expiring.
- f. Maintenance
 - i. Shut Down water at parks
 - ii. Leaf mulching
 - iii. Blow out irrigation
 - iv. Turn around on 2/3
 - v. Winterizing parks

b. COMMISSIONER COMMENTS

Commissioner M. Heberer: Nothing at this time

Commissioner J Heberer: Leaves not done at Chautauqua Park.

Commissioner Kapacinskas: Tree lighting December 7th, see all at tree lighting. Need to let Any know about who is going to the meeting in January. RSVP to the office for Christmas Party and hope all can make it. Happy Thanksgiving and thank you for all, parks look wonerful.

Commissioner Brackett: Nothing at this time

c. ADJOURN

With nothing further to discuss President Kapacinskas entertained a motion to adjourn the meeting at 6:18. Commissioner **Brackett motioned to adjourn the meeting.** Commissioner M. Heberer seconded the motion. All in Favor. Motion Passed. 4-0

