

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday December 18, at 5 p.m.

Present: President Kapacinkas, Commissioner J. Heberer, Commissioner Morey, Commissioner Brackett, Commissioner M. Heberer, Director Andrew Dwyer, and Secretary Heather Haga,

1. CALL TO ORDER

Roll Call

2. CONSENT AGENDA

- a. CONSIDERATION OF MINUTES:
 - i. Regular Meeting November 20, 2025
- b. CONSIDERATION OF FINANCIAL STATEMENTS
- c. CONSIDERATION OF BILLS FOR APPROVAL
 - i. Month of November 2025

Commissioner M. Heberer motioned to approve Consent Agenda. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

3. PUBLIC COMMENT: None

4. NEW BUSINESS

- a. **Consideration of Ordinance No. 381:** Annual Property Tax Levy for Kewanee

Commissioner Morey motioned to approve. Commissioner Brackett seconded the motion. Motion Passed. 5-0

- b. **Consideration of Ordinance No. 382:** Authorization for the District to enter into an agreement with the state for the acquisition of land by eminent domain.

Commissioner Brackett motioned to approve. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

RT 81 expand road with bike path

- c. **Consideration of Ordinance No. 383:** Establish temporary and permanent easements for construction and drainage.

Commissioner M. Heberer motioned to approve. Commissioner Morey seconded the motion. Motion Passed. 5-0

Allow state to be on Park District Property for RT 81 road expansion

- d. Consideration of Resolution No. 69:** Authorizing Executive Director to proceed to next phase of 19th Hole expansion to include final design, bid documentation, and full scope of work

Commissioner J. Heberer motioned to approve. Commissioner Kapacinskas seconded the motion. Motion Passed. 5-0

- e. Consideration of Resolution No. 70:** Awarding of Chautauqua Shelter renovation contract

Commissioner Brackett motioned to approve. Commissioner J. Heberer seconded the motion. Motion Passed. 5-0

MSI only bid

2. Discussion and selection of activity rates for 2026

Commissioner Brackett motioned to approve. Commissioner Morey seconded the motion. Motion Passed. 5-0

\$25 Increase on Season Golf Pass/\$50 Increase on Season Cart Pass.

Added IL State Cart Tax Rental on Season and Daily Fees – No tax fees on Private Cart rental

5. REPORT FROM DIRECTOR

a. Holiday Closure Announcement

- i. The Administration Office will be closed from Thursday December 23 at 12 pm, thru Friday January 2, 2026. The Administration Office will reopen January 5, 2025

We are winding down 2025 and with that, we will have a packed meeting to get us into 2026.

Included in you packet are all items to consider at the meeting with the exception of the supporting documents behind the easements and sake of property along 81. There are quite a few documents and they will be held in the office for your review. Most of them are appraisals, affidavits, and other qualifying questions in order to complete transaction. Justin has reviewed and given go ahead. Lastly, please see my full report below.

1. Square Hardware has arrive and we have begun to unpack and initialize, this will be priority once we get thru Kids Christmas and Board meeting.

2. Met with IDOT and Volkert staff on site and reviewed site, easements and accommodations being offered by IDOT. Paula and Jim joined me and the conversation was positive and we are ready to proceed.
3. Northeast and Windmont Vandalism on Christmas lights. WE have asked for extra patrol. Neighbors have stepped up to be vigilant. I have also asked Steve Rogula to work with Mike Rapczak and set out some trail cams to see if we can get better views on certain areas. We have reviewed our system to try to identify, but the locations in question are not within our viewing areas. Have also been in communication with officers of PD about vandalism and their interactions with some youth who they believe could be committing
4. I was asked by staff about the possibility of “gifting time off” to other staff who have run out of time. I would like to seek your feedback on this and then from there we can look at options to add to policy book or in short term approve a one-off to get it added in if desired.
5. Other activities:
 - a. Boyscout troop 4180 is disbanding and converting to trail life scouting. We will be losing our charter sponsorship with this. I have been working with Adam Sovonski on this and he is excited about the conversion and thanked us for stepping in to sponsor them as the church (in broad terms) has been removed from Boyscouts.
 - b. We are all signed up for the conference and are ready to go. Conference is end of January.
 - c. We are still in a holding pattern with the final reimbursement for the OSLAD grant. I have engaged The new owner of Irwin to complete the “Agreed upon procedures”, however, they are bogged down with backlog of audits and should be getting to us around turn of year.
 - d. Spent quite a bit of time preparing for the next phase of clubhouse addition including, soil surveys, site surveys, investigating historical utilities etc, budgeting, and answering other questions that have been presented or asked as we progress.

- e. Kids Christmas party prep
- f. Cleanup and close out of 19th hole for season
- g. Executed Go bond final paperwork
- h. Maintenance
 - i. Snow removal
 - ii. Cart oil changes
 - iii. Working on Dept of Ag paperwork
 - iv. Working on equipment
 - v. Squirrel has gotten into 19th hole ceiling, securing gaps and trying to locate

6. COMMISIONER COMMENTS

Commissioner M. Heberer: No Comments

Commissioner Morey: Appreciated the party and gifts

Commissioner J Heberer: Policy change added 3 holidays if not used can we allow to use later

Commissioner Kapacinskas: Kids party and Employee party was a success. Thank you to Andy, Casandra and Heather

Commissioner Brackett: Sorry could not make party was out of town all day. Merry Christmas to all and make it enjoyable.

- 7. At 6:43 pm on December 18, 2025 Commissioner Brackett motion to approve closed session. Morey Second Motion to enter CLOSED SESSION to consider Kewanee Park District board meeting. Roll Call

- a. **Sec. 120/2. C-1 Open Meetings The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.**

At 8:01 pm, President Brackett entertained motioned to exit session. Commissioner M. Heberer motioned to exit closed session. Commissioner Brackett seconded the motion.
Motion Passed 5-0

8. ADJOURN

With nothing further to discuss President Kapacinskas entertained a motion to adjourn the meeting at 8:02. Commissioner Brackett motioned to adjourn the meeting. Commissioner J. Heberer seconded the motion. All in Favor. Motion Passed. 5-0