

Minutes

The monthly meeting of the Kewanee Park District Board of Commissioners was held at the Kewanee Park District Office Board Room, 1095 Cambridge Road Kewanee, IL 61443 Thursday January 16, at 5:00 PM.

Present: President Kapacinkas, Commissioner Brackett, Commissioner J. Heberer, Commissioner Morey, Commissioner M. Heberer, Director Andrew Dwyer, and Secretary Heather Haga,

1. CALL TO ORDER
 - a. Roll Call

2. CONSENT AGENDA
 - a. CONSIDERATION OF MINUTES:
 - i. Regular Meeting December 19, 2024
 - b. CONSIDERATION OF FINANCIAL STATEMENTS
 - c. CONSIDERATION OF BILLS FOR APPROVAL
 - i. Month of December 2024

Commissioner J. Heberer to approve Consent Agenda. Commissioner Brackett seconded the motion. Motion Passed. 5-0

3. PUBLIC COMMENT: None

4. NEW BUSINESS

a. Consideration of Resolution No 58: Awarding Contract for Construction Management and Project Delivery for Liberty Park Splash Pad

Commissioner Brackett motioned to approve. Commissioner Morey seconded the motion. Motion Passed 5-0

MSI was awarded project of Liberty Park Splash Pad with the lowest bid

5. REPORT FROM DIRECTOR

The monthly meeting of the Board of Commissioners will be held on January 16 at 5p.m. As per tradition, this meeting does not hold much content. I expect it to be quick. However, below is my report that notes areas where we have spent a bulk of our time this month.

1. Tornado/insurance – We have been notified that the processing company that handles the Insurance claims for IParks has been relieved of their duties. In late

December and Early January, I attempted to contact our rep multiple times to no avail. I reached out to our Iparks rep and it was confirmed. A new agent has been assigned and I believe we have agreed on up to date payments and I expect payment to be coming our way soon. This will leave open the door for final revisions based on invoices. We still have shingle roofs to complete and a bit of electrical. All other work has been completed. I will keep you abreast of any developments.

2. Windmont Park pickleball/basketball. Sleeves and concrete have been installed properly and posts will be placed back in the ground once winter breaks. This job is effectively done. Flexcourt has been billed back for the costs and is being very supportive in correcting their issues with the subcontractors.
3. Splash pad final Construction Management bids are due Wednesday. I plan to dig in Thursday and have a recommendation for you at the meeting. I do not have a bidder filled in as of this moment but will keep you all in the loop. I have sent the packets out to Valley, MSI, Lavedierre, and Hein. I also have had 3 other companies reach out and inquire in addition to the construction holding sites that post available work.
4. I will be meeting with Rebecca Baney about the feasibility and cost expectations if we were to partner on turf diamonds at Northeast Park. As a reminder, these were the estimated costs as provided by the rep who is preferred to the School District. Our Discussion was focused primarily on who would bear the costs, remediation costs if and/or when this agreement would cease and the fields would be beyond useful life, use in relation to our current agreement, and overall feasibility bases on the costs and life of the project and if it would even be worth the cost as weather during march can still force them to cancel due to cold, rain, and/or snow.
 - i. Fields last 10-12 years with high traffic areas needing replaced at greater frequency (Pitchers mound, first base, batters boxes, etc)
 - ii. Softball Diamond approx. cost –
 1. Infield only 300k
 2. Whole field 750k

- iii. Big diamond approx. cost –
 - 1. infield only 500k
 - 2. whole field 1.3 mil
 - 3. re-grading 250k
- 5. I have forced the cities hand in regards to the dredging of Windmont and have scheduled a silt survey to gain an understanding of the exact scope of work and how much sediment will need to be removed from the lagoon. We performed a depth analysis last fall and it indicated that the levels the city were given by their contractor were exaggerated and the lake was more shallow than stated. Once the silt survey is done, I will be pushing the city of get this completed by April . We cannot have the same issues with the fishing derby due to lack of depth in the lake as we have in the past, our fish die off and algae blooms are prime examples of the need for this to be completed asap.
- 6. Other activities:
 - a. We are working with Mike Perva to obtain Heather a new computer. Her's continually has issues where available memory is less than adequate and impedes her work. She has opted for a laptop and we will be purchasing in near future.
 - b. Reminder: ate for appreciation luncheon for our lighting crews – Jan 30 at 19th hole. If you are able to attend, that would be great. Please RSVP to me. Last month the date was listed as the 23rd on mistake, it is the 30th.
 - i. Both lightings were a hit with minimal issues.
 - 1. GFCI outlets are our no 1 issue.
 - c. I have also begun building the budget for this year. I will hopefully have a draft available for you by the board meeting.
 - d. Lastly, the office will be closed Thursday and Friday as we attend the IAPD/IRPA Conference in Chicago.
 - e. Met with Dan and Shane individually about performance and proactiveness moving forward. My goal is for them to see and do and also impress the same standards on their employees so many issues or concerns are resolved before they are even brought up or noticed. Ex; Snow

removal. We have had 3 snows where we are just at the point where snow removal is necessary, talking and working with them to ensure it gets done and done before questions arise. I likened it to “if the thought crosses your mind it may need done, it does” . Helping them be better in tune with though processes and expectations was the primary and I hope this translates into all areas as we begin a new year. I always say that we want no complaints because “everybody loves the parks” and when their focus is elsewhere, it means we are doing a good job.

7. COMMISIONER COMMENTS – Items 7- Commissioner comments

Commissioner M. Heberer Nothing at this time.

Commissioner Morey Would like to see ice skating and looking forward to Splash Pad

Commissioner J. Heberer Appreciation lunch for Christmas lighting for Northeast and Windmont volunteers at 12:00. Financial charges for Credit Card fees and asked about charges to help the 19th Hole Restaurant

Commissioner Kapacinkas Excited about Convention in Chicago this week.

Commissioner Brackett Good and exciting things this year with the Splash Pad

8. ADJOURN

With nothing further to discuss President Kapacinkas entertained a motion to adjourn the meeting. Commissioner M. Heberer has motioned to adjourn the meeting. Commissioner J. Heberer seconded the motion. All in Favor. Motion Passed. 5-0 Adjourned at 5:37

Secretary Signature _____ Date _____

